

MONTH	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	
ADMINISTRATION & EXECUTIVE BUDGET COMMITTEE	PREPARE STATE APPROPRIATION REQUEST	SUBMIT STATE APPROPRIATION REQUEST	RECEIVE RETIREMENT RATES FOR MOSERS AND CURP RETIREMENT PLANS	DISCUSS KEY FINANCIAL ASSUMPTIONS SUCH AS STATE APPROPRIATION, CPI, SALARY MERIT POOL, STATE APPROPRIATIONS AND STUDENT FEES	DEVELOP ESTIMATES FOR UTILITIES, MAINTENANCE AGREEMENTS, BOND PAYMENTS, FRINGE BENEFITS	DISTRIBUTE DECISION PACKAGE REQUEST	PREPARE ESTIMATES OF AUXILIARY SYSTEM REVENUE	ESTIMATE STATE APPROPRIATION BASED ON INFORMATION FROM THE GOVERNOR'S STATE ADDRESS AND BUDGET RECOMMENDATION	ESTIMATE DECISION PACKAGE SIZE	PREPARE BUDGET RECOMMENDATION AND PRESENTATION	INPUT SALARY ALLOCATION WORKSHEETS		
	HEALTH INSURANCE PREMIUM FOR UPCOMING CALENDAR YEAR	REVIEW INTERNAL FINANCIAL STATEMENTS FOR JUNE			DISCUS SALARY MERIT POOL, DECISION PACKAGE, STATE APPROPRIATIONS AND STUDENT FEES	DISTRIBUTE STUDENT FEE RECOMMENDATION REQUEST INCLUDING AUXILIARY SYSTEM CHARGES	PROVOST, CHANCELLOR, VICE PRESIDENTS AND CHIEF FINANCIAL OFFICER HOLD COST CENTER BUDGET MEETINGS AND PREPARE AND SUBMIT DECISION PACKAGE REQUESTS	STATE OF THE STATE ADDRESS AND BUDGET RECOMMENDATION	ESTIMATE MERIT SALARY POOL SIZE	PRESENT BUDGET RECOMMENDATION TO UNIVERSITY COMMUNITY	INPUT DECISION PACKAGE		
					REVIEW AUDITED ANNUAL FINANCIAL STATEMENT (PRIOR YEAR END)	DEPARTMENTS PREPARE DECISION PACKAGE REQUESTS AND SUBMIT TO COST CENTER ADMINISTRATOR	RECEIVE, ANALYZE AND DISCUSS STUDENT FEE RECOMMENDATIONS	PREPARE STUDENT FEE RESOLUTION	ESTIMATE ONE TIME FUNDS AVAILABLE FOR NON RECURRING ALLOCATIONS	ADJUST BUDGET RECOMMENDATION BASED ON FEEDBACK	PREPARE DETAILED BUDGET DOCUMENTS		
					REVIEW INTERNAL FINANCIAL STATEMENTS FOR SEPTEMBER				HOLD THREE MEETINGS TO REVIEW AND DISCUSS DECISION PACKAGE REQUESTS AND ALLOCATIONS	RECEIVE SALARY ALLOCATION WORKSHEETS	REVIEW INTERNAL FINANCIAL STATEMENTS FOR MARCH		
									DETERMINE EMPLOYEES ELIGIBLE FOR MERIT POOL ALLOCATION				
								REVIEW INTERNAL FINANCIAL STATEMENTS FOR DECEMBER					
FINANCE COMMITTEE AND/OR BOARD OF GOVERNORS		CONSIDER AND APPROVE STATE APPROPRIATION REQUEST	REVIEW INTERNAL FINANCIAL STATEMENTS FOR JUNE			REVIEW AUDITED ANNUAL FINANCIAL STATEMENT (PRIOR YEAR END)			CONSIDER AND APPROVE STUDENT FEE SCHEDULE		PRESIDENT PRESENTS BUDGET RECOMMENDATION	CONSIDER AND APPROVE ANNUAL OPERATING BUDGET	
		HEALTH INSURANCE PREMIUM FOR UPCOMING CALENDAR YEAR				REVIEW INTERNAL FINANCIAL STATEMENTS FOR SEPTEMBER			REVIEW INTERNAL FINANCIAL STATEMENTS FOR DECEMBER		REVIEW INTERNAL FINANCIAL STATEMENTS FOR MARCH		
DEPARTMENT OF HIGHER EDUCATION & COORDINATING BOARD OF HIGHER EDUCATION		RECEIVE STATE APPROPRIATION REQUEST		APPROVE AND SUBMIT REQUEST FOR STATE APPROPRIATIONS TO GOVERNOR									
GOVERNOR, STATE OF MISSOURI				RECEIVE CBHE REQUEST FOR STATE APPROPRIATION			DELIVER STATE OF THE STATE ADDRESS AND SUBMIT BUDGET RECOMMENDATION TO THE LEGISLATURE						
LEGISLATURE								HEARINGS			APPROVE STATE APPROPRIATION		