

**The Service-Learning Faculty Fellowship Program
The Office of Citizenship and Service-Learning
Missouri State University**

2011-2012



The Service-Learning Faculty Fellowship Program

The Citizenship and Service-Learning program is a vehicle through which Missouri State University enacts its statewide public affairs mission. Created in 1996 by Senate Action 10-95/96, it is a program “intended to strengthen the university’s bonds with the community and to provide students with opportunities to practice citizenship. It also is intended to advance teaching pedagogy and improve student learning in all participating disciplines.”

The Service-Learning Faculty Fellowship Program was established in order to more intentionally and thoughtfully integrate service-learning into the campus academic environment. The program is designed to benefit those faculty who wish to explore service-learning as a pedagogical tool in an intensive, in-depth manner, with the intent of implementing it into a specific course. Service-Learning is a vehicle for instruction and exploration that encourages civic development, multicultural understanding, ethical leadership, moral decision making and critical thinking. The Service-Learning Faculty Fellowship Program trains and supports faculty to implement service-learning in their instruction.

Service-Learning Faculty Fellowship Grant

The University will offer six Service-Learning Faculty Fellowship grants for the 2012 spring semester. The faculty member’s department will receive \$2,500 after the successful completion of the program. These funds may be used for one three-hour credit

course reassignment or for research, travel or teaching/research equipment or software at the determination of the faculty fellow and his or her department head and college dean.

During the spring 2012 semester, Service-Learning Faculty Fellows will meet with the staff of Citizenship and Service-Learning and selected guest speakers to learn about the principles of service-learning and develop a course syllabus that integrates these principles. The guest speakers will present their expertise as it relates to service-learning. As with all faculty, the office of Citizenship and Service-Learning is committed to assisting Faculty Fellows in the implementation of service-learning into their courses.

Faculty Fellows will be expected to:

- Modify an existing course to include a service-learning project. The final product of the Service-Learning Fellowship Program will be a completed service-learning syllabus.
- Teach their designed service-learning course in the fall 2012 or spring 2013 semester.
- Attend 7 to 10 Service-Learning Faculty Fellowship 2-hour seminars during the spring 2012 semester. Session dates will be determined by Service-Learning Fellows by November 29, 2011. Failure to attend all sessions may result in a reduction in stipend funds.
- Work with CASL to coordinate placements, assessment, and structured reflection experiences.

- Participate in the evaluation and assessment of the Service-Learning Faculty Fellows program.
- Present your experience as an instructor of your developed service-learning course during the 2012-13 academic year to the future Service-Learning Faculty Fellowship Cohorts. (The CASL Office is sensitive to faculty workloads and will respect the time commitment of faculty.)
- Be available as a resource for service-learning consultations.

In this seminar, the Office of Citizenship and Service-Learning will assist Service-Learning Faculty Fellows with:

- Readings and resources to assist with the development of a service-learning course
- Securing community partners for their course
- Structured reflection experiences for their students
- Assessment and evaluation tools

Faculty Eligibility

The Service-Learning Faculty Fellowship Program is open to all full time faculty.

Applications are due by 5:00 p.m. on October 18, 2011. Faculty should provide 5 copies of the Service-Learning Faculty Fellows application to the CASL office by the deadline. The Program Review Committee will review the applications and announce grant recipients by October 31, 2011. The Program Review Committee will consist of three faculty members with experience and knowledge in service-learning, the CASL associate director, and the CASL program coordinator. Applicants must have approval from department heads and college deans.

Selection Criteria

Favorable consideration will be given to applicants who demonstrate the potential to enhance and strengthen their teaching through their participation in the Service-Learning Faculty Fellowship Program. Successful faculty will prepare courses which will best integrate community service with learning within their academic discipline to meet course objectives. Selection will be based on the following criteria:

- Demonstration of the connection between service-learning and the public affairs mission of the University including why you are interested in developing a service-learning course
- Brief statement on teaching philosophy and why you value service-learning
- A description of the course you propose to develop or modify, including clearly defined course learning objectives
- Examples of the service-learning activity you plan for your students and the relationship that activity has to your course objectives *
- Plans to disseminate service-learning experience
- Recommendations from college dean and department head regarding the value of the proposed course to the college and department (see application)

* Note: The intention of the Service-Learning Faculty Fellows program is to develop faculty understanding of service-learning pedagogy. It is not expected that faculty applicants have a thorough knowledge of service-learning. The expectation is that the intended course and community partner/service-learning activity are carefully considered.

**SERVICE LEARNING FACULTY
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Faculty Application

(Applicant must provide five (5) copies of the application to the CASL office)

Faculty Name: _____ Email: _____

Department: _____ Office Address: _____

College: _____

Phone Number: _____ Fax Number: _____

Have you ever incorporated a community project into your class? YES NO

If yes, which class and how was the community project incorporated?

Expected number of students to participate in class: _____

Please attach a brief (2-4 page, double-spaced, 12 point font) statement explaining:

- Why you are interested in developing a service-learning course and what is its connection to Missouri State University's public affairs mission.
- Brief statement of teaching philosophy and why you value service-learning.
- A description of the course you propose to develop or modify, including clearly defined course learning objectives.
- Examples of the service-learning activity you plan for your students and the relationship that activity has to your course objectives.
- Plans to disseminate service-learning experience.

I have read and understand, and agree to maintain all of the expectations for the Service-Learning Faculty Fellowship Program articulated in the Service-Learning Faculty Fellowship Program description.

Faculty Signature: _____ Date: _____

Applications are due by 5:00 p.m. on October 18, 2011 in the CASL Office, PSU 209.

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College Dean and Department Head Comments on Project

Specific comments by the college dean and department head on the proposed project are expected and will be a part of the selection criteria.

Department Head's Statement:

I have read the Service-Learning Faculty Fellowship Program guidelines on page 1 regarding the use of funds.

Department Head Signature: _____ Date _____

College Dean's Statement:

I have read the Service-Learning Faculty Fellowship Program guidelines on page 1 regarding the use of funds.

College Dean's Signature: _____ Date _____

Submission

Return application to Donna Hanley, Administrative Assistant, Citizenship and Service-Learning, PSU 209

Questions

Questions may be directed to the Interim Director, Citizenship and Service-Learning at servicelearning@missouristate.edu or 836-5774.