

Administrative Budget Committee Minutes

January 5, 2012

9:00 am

Carrington 203

Present

Committee:

Brent Dunn, Vice President – University Advancement

Steve Foucart, Interim Chief Financial Officer (CFO)

Chris Herr, Associate Professor - Theatre and Dance / Chair Elect – Faculty Senate

Paul Kincaid, Chief of Staff / Assistant to the President for University Relations

Allen Kunkel, Associate Vice President for Economic Development / Director – JVIC

Thomas Lane, Assistant Vice President for Student Life / Director of Plaster Student Union

Joye Norris, Associate Provost for Access and Outreach

Matthew Stublefield, Lab Support Administrator / Secretary – Staff Senate

Staff:

Debbie Donnellan, Executive Assistant – Administrative and Information Services

Kim Hardie, Administrative Assistant – Administrative and Information Services

Rachel McGinnis, Budget and Contracts Officer – Jordan Valley Innovation Center

Tina McManus, Director of Accounting and Budgeting – Financial Services

Dana Popp, Budget Officer – Administrative and Information Services

Steve Foucart chaired the meeting in Ken McClure's absence.

Proposal to utilize university reserves

Discussion began in December in the Missouri General Assembly on a proposal to look at using university reserves instead of ongoing funds to deal with appropriations cuts. The proposal was not developed because it was prematurely announced in the press, which caused further discussion concerning whether this was the best utilization of funds to cease.

The proposal could have possibly benefited Missouri State University by protecting the core budget. An advantage of the proposal was to protect schools that are not in a position to deal with double-digit cuts and would provide time for government issues to be addressed.

Scholarship programs and the breadth of higher education will be topics in the 2012 General Assembly. All suggestions will be considered.

Update on anticipated state budget reduction

The State of the State address is scheduled for January 17. Governor Nixon will announce the state appropriation cuts for FY 2013 during this address.

Steve will distribute reports to all cost centers the week of January 9, showing expenditures from 2011 and the budget for 2012. These reports will provide the latest information to use as a tool to make the appropriation cut and plan for funding the raises that are implemented in January 2012.

Thomas Lane asked if a 2% salary increase will still be considered for FY13. Paul replied that it may be in jeopardy based on the imposed state appropriation cuts.

Charging for transcripts

There was a discussion concerning whether to make available a certain number of complimentary transcripts. Thomas has talked to Rob Hornberger regarding this option. There are logistical issues that would need to be worked through and Banner would have to be programmed to accommodate this decision. Rob will work on these issues if the committee would like to pursue this option.

Open Discussion

Matthew Stublefield asked if the committee will be talking about revenue growth strategies. Paul replied that the scope of the committee includes reviewing tax credits and revenue enhancements.

Next Meeting

The next meeting is scheduled for Thursday, January 19, 2012, from 9:00 a.m. to 10:00 a.m., in Carrington 203.