

UNIVERSITY LIBRARIES
Budget Committee Notes
Friday, November 11, 2011
9:00 a.m.

Members in Attendance: Neosha Mackey, Sue Reichling, Nathan Neuschwander, Tracy Patton, Lynn Cline, Vicki Evans, David Adams, Joshua Lambert, David Richards, Cherri Jones, Ed De Long and Becky Thompson.

Absent: Craig Keller, Betty Evans, Drew Beisswenger.

Neosha reported that no final decisions have been made at the Executive Budget Committee (EBC) level on how the pay raise will be funded. General budget guidelines will be distributed by the Executive Budget Committee in late November in addition to the four major budget assumptions distributed earlier in November. The cost centers will follow the EBC guidelines.

The committee reviewed the budget re-allocation completed for FY2012. One-time and on-going expenses were included for a total re-allocation of 1.8% of the library budget.

The library has three budget lines: materials, technology, and administration. It was requested that the technology account be transferred to the library to protect our MOBIUS account. Currently, the money used for OCLC is under the administration line, and it will be requested that this be moved to the technology account. This would provide a clearer picture of the library's infrastructure needs for technology.

At this time, the assumption is that Cost centers will be responsible for ongoing maintenance of the 2% mid-year salary increase, beginning in July. Currently, state appropriations are unknown, and it is possible there will be a 5% cut. The library has \$18,346 in on-going salary savings at this time. Salary savings can only come from a vacant position.

Ideas regarding where to take the ongoing money from included:

1. Some items possibly being cut from the ongoing accounts and paid for out of another account.
2. Applying to Academic Affairs for one-time funding for STEM items which could help cover some databases and collections.

Neosha discussed several of the foundation accounts. The Mackey and Horny funds can be used for anything the Dean decides is appropriate and within guidelines. Regarding the Library-Main Campus, or Friends fund, the library keeps 10% of contributions that pass through it to other accounts to help cover fundraising and development costs.

The Parents Campaign (or Parents Library Collection Endowment) has done very well. Lynn reported that the income is robust enough that Ebrary is being funded this year and several ongoing expenses are being permanently funded from this account.

Many of the Special Collections funds are a result of aggressive campaigns by Neal Moore to have the Labor Unions support the Labor Union Archives. Depending on how they are written, Special Collections is sometimes able to cover supplies, temporary workers, and some travel from these funds.

The next meeting is to be announced.

Submitted by Becky Thompson.