



**Board of Governors' Risk Management and Audit Committee Meeting**

**Turner Family President's Conference Room Carrington Hall 203**

**Monday, 9/18/2017**

**1:00 - 2:00 PM CT**

**I. Roll Call Presented By: Gregory Spears**

**II. Approval of Minutes Presented By: Gregory Spears**

*II.A. Approval of Minutes of the Open and Closed Risk Management and Audit Committee of June 22, 2017 - Page 2*

**III. Resolution Authorizing Closed Meeting, Pursuant to Sections 610.021(1), (2), (3), (6,), (9), (11), (12), (13), (14), and/or (17) of the Revised Statutes of Missouri**

*Closed Meeting Resolution - Page 5*

**IV. Adjournment Presented By: Gregory Spears**

MINUTES OF THE BOARD OF GOVERNORS  
RISK MANAGEMENT AND AUDIT COMMITTEE  
MISSOURI STATE UNIVERSITY – WEST PLAINS  
JUNE 22, 2017 3:30 P.M.  
MELTON HALL, ROOM 211

**Present-** Mr. Gregory Spears, Committee Chair  
Ms. Virginia Fry, Committee Member (by conference call)  
Mr. Kendall Seal, Committee Member (by conference call)

**Also**

**Present-** Mr. Clifton Smart III, President  
Mr. Drew Bennett, Chancellor  
Ms. Donna Christian, Director of Internal Audit and Compliance  
Mr. Ryan DeBoef, Chief of Staff and Assistant to the President for Governmental Relations  
Ms. Rachael Dockery, General Counsel  
Mr. Steve Foucart, Chief Financial Officer  
Mr. Gabriel Gore, Governor (by conference call)  
Mr. Craig Frazier, Governor  
Mr. David Hall, Emergency Preparedness Manager  
Mr. Matt Morris, Vice President for Administrative Services  
Mr. Scott Schneider, Director of Business and Support Services  
Ms. Carol Silvey, Governor  
Dr. Dee Siscoe, Vice President for Student Affairs  
Ms. Carrie Tergin, Governor  
Ms. Kristan Gochenauer, Secretary to the Board

1. **Roll Call** – Mr. Gregory Spears, Committee Chair, called the Risk Management and Audit Committee meeting to order at 3:34 p.m. on Thursday, June 22, 2017, in room 211 of Melton Hall on the campus of Missouri State University – West Plains in West Plains, Missouri.
2. **Approval of Minutes** – Mr. Spears mentioned that the first item of business was the approval of minutes from the May 17, 2017 meeting. Ms. Virginia Fry made a motion, seconded by Mr. Kendall Seal.  
  
Motion passed unanimously.
3. **Report on Safety and Security Updates** – Dr. Drew Bennett, Chancellor, reported that West Plains campus representatives attended emergency management and planning sessions in St. Louis and Cape Girardeau and are currently working together with the Springfield campus to identify and rank top risks on the West Plains campus. He then reviewed West Plains campus safety and security updates to include web and phone remote unlocking/locking of the Student Recreation Center (FEMA shelter) and a direct line to the

West Plains police department. He also noted that the campus is currently accepting bids for the installation of fire suppressors in the Garnett Library.

Dr. Bennett then introduced Mr. David Hall, Emergency Preparedness Manager. Mr. Hall gave a presentation on the emergency procedures for the West Plains campus and verified that emergency preparedness and safety infrastructure and protocols on the campus meet or exceed expectations.

Risk Management Committees on both campuses are looking at risks for review at the August 3, 2017, Board of Governors' Retreat.

4. **Closed Meeting** – It was determined that the Board of Governors needed to meet in a closed session to consider items of business provided in the Revised Statutes of Missouri. Mr. Spears asked if a resolution authorizing a closed meeting of the Board was prepared. Thereupon, the following resolution was presented for consideration:

BE IT RESOLVED by the Board of Governors for Missouri State University that a closed meeting, with closed records and closed vote, be held during a recess of the June 23, 2017 Risk Management and Audit Committee meeting of the Board of Governors to consider items of business pursuant to:

- A. R.S.Mo. 610.021(1). “Legal actions, causes of action, or litigation involving a public governmental body...”
- B. R.S.Mo. 310.021(3). “Hiring, firing, disciplining or promoting of particular employees by a public governmental body...”
- C. R.S.Mo. 610.021(13). “Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment,....”
- D. R.S.Mo. 610.021(17). “Confidential or privileged communications between a public governmental body and its auditor,....”

Ms. Fry moved the approval of the resolution and Mr. Seal seconded the motion.

A roll call vote on the motion was as follows: those voting in favor – Governors Fry, Seal and Spears; those voting against – none.

Mr. Spears declared the resolution passed unanimously. The open meeting was recessed at 4:12 p.m. to go into closed session.

The open meeting was reconvened at 4:40 p.m.

5. **Adjournment** – Mr. Spears adjourned the meeting at 4:41 p.m., on the motion of Mr. Seal, the second of Ms. Fry, and the unanimous approval of the committee.

*Kristan Gochenauer*  
Kristan Gochenauer  
Secretary to the Board

III.

RECOMMENDED ACTION - Resolution authorizing closed meeting

The following resolution was moved by \_\_\_\_\_ and seconded  
by \_\_\_\_\_:

BE IT RESOLVED by the Board of Governors for the Missouri State University that a closed meeting, with closed records and closed vote, be held during a recess of the Risk Management and Audit Committee of the Board of Governors to consider items pursuant to

- A. R.S.Mo. 610.021(1). “Legal actions, causes of action, or litigation involving a public governmental body...”
- B. R.S.Mo. 610.021(2). “Leasing, purchase or sale of real estate by a public governmental body...”
- C. R.S.Mo. 610.021(3). “Hiring, firing, disciplining or promoting of particular employees by a public governmental body...”
- D. R.S.Mo. 610.021(6). “Scholastic probation, expulsion, or graduation of identifiable individuals...”
- E. R.S.Mo. 610.021(9). “Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups;”
- F. R.S. Mo. 610.021(11) and (12). “Specifications for competitive bidding...;” and “Sealed bids and related documents...;”
- G. R.S.Mo. 610.021(13). “Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment,...”
- H. R.S.Mo. 610.021(14). “Records which are protected from disclosure by law;” and
- I. R.S.Mo. 610.021(17). “Confidential or privileged communications between a public governmental body and its auditor,....”

VOTE: \_\_\_ AYE

\_\_\_ NAY