



## **Board of Governors' Finance and Facilities Committee Meeting**

Robert Plaster Student Union, 3rd Floor, Ballroom East

Thursday, 5/18/2017  
10:00 AM - 12:00 PM CT

- I. Roll Call Presented By: Gabriel Gore**
- II. Approval of Minutes of the Finance and Facilities Committee Meeting of March 24, 2017 Presented By: Gabriel Gore**  
*Finance and Facilities Committee Meeting Minutes - Page 2*
- III. Year to Date Financial Review Presented By: Stephen Foucart**  
*FY18 March YTD Financials - Page 5*
- IV. Foundation Review Presented By: Brent Dunn**  
*Development Report - Page 10*
- V. Jefferson City Update Presented By: Clif Smart**
- VI. Non-Academic, Provost and Academic Budget Reductions Presented By: Clif Smart and Frank Einhellig**  
*Budget Reductions - Page 12*
- VII. Review Fiscal Year 2018 Springfield Campus Operating Budget Recommendations Presented By: Clif Smart and Stephen Foucart**  
*FY2018 Budget Summary - Page 13*
- VIII. Review Fiscal Year 2018 West Plains Campus Operating Budget Recommendations Presented By: Drew Bennett and Stephen Foucart**  
*FY2018 West Plains Budget Summary - Page 14*
- IX. Review Procurement Consent Agenda Presented By: Stephen Foucart**  
*Procurement Report - Page 15*
- X. New Traditional Residence Hall Update Presented By: Matt Morris and Dee Siscoe**
- XI. Resolution Authorizing Closed Meeting, Pursuant to Sections 610.021(1), (2), (3), (6), (9), (11), (12), (13), (14), and/or (17) of the Revised Statutes of Missouri**  
*Closed Meeting Resolution - Page 30*
- XII. Adjournment Presented By: Gabriel Gore**

MINUTES OF THE BOARD OF GOVERNORS'  
FINANCE AND FACILITIES COMMITTEE  
MISSOURI STATE UNIVERSITY  
FRIDAY, MARCH 24, 2017 8:00 A.M.  
HOTEL SORELLA, MCCOY AB CONFERENCE ROOM, KANSAS CITY, MISSOURI

**Present-** Mr. Gabriel Gore – Committee Chair  
Mr. Joe Carmichael – Committee Member  
Mr. Tyree Davis IV – Committee Member  
Ms. Virginia Fry – Committee Member  
Mr. Stephen Hoven – Committee Vice Chair  
Ms. Beverly Miller – Committee Member  
Mr. Kendall Seal – Committee Member  
Mr. Gregory Spears – Committee Member  
Ms. Carrie Tergin – Committee Member

**Absent** Dr. Peter Hofherr – Committee Member

**Also Present-** Mr. Clif Smart – President of the University  
Dr. Jim Baker – Vice President for Economic Research and Development & International Programs  
Dr. Drew Bennett – Chancellor, West Plains Campus  
Dr. Stephanie Bryant – Dean, College of Business  
Ms. Donna Christian – Director of Internal Audit and Compliance  
Mr. Adam Coffman – President, SGA  
Dr. Chris Craig – Deputy Provost  
Mr. Ryan DeBoef – Chief of Staff and Assistant to the President for Governmental Relations  
Ms. Rachael Dockery – General Counsel  
Ms. Nicki Donnelson – Assistant Director, Communications  
Mr. Brent Dunn – Vice President for University Advancement  
Dr. Frank Einhellig – Provost and Chancellor of the Mountain Grove Campus  
Mr. Steve Foucart – Chief Financial Officer  
Mr. Craig Frazier – Board Appointee  
Dr. Gloria Galanes – Dean, College of Arts and Letters  
Dr. David Hough – Dean, College of Education  
Mr. Kyle Moats – Director of Athletics  
Mr. Matt Morris – Vice President for Administrative Services  
Mr. Jeff Morrissey – Chief Information Officer  
Ms. Andrea Mostyn – Director of University Communications  
Mr. Wes Pratt – Chief Diversity Officer  
Ms. Suzanne Shaw – Vice President for Marketing and Communications  
Ms. Carol Silvey – Board Appointee  
Dr. Dee Siscoe – Vice President for Student Affairs  
Ms. Rowena Stone – Executive Assistant to the President  
Mr. Ryan Wilson – Systems Analyst  
Ms. Kristan Gochenauer – Secretary of the Board of Governors

1. **Roll Call** – Mr. Gabriel Gore, Committee Chair, called the Finance and Facilities Committee meeting to order at 8:00 a.m. on Friday, March 24, 2017, at Hotel Sorella, McCoy AB Conference Room in Kansas City, Missouri.
2. **Approval of Minutes** – Mr. Gore mentioned that the first item of business was the approval of the minutes from the February 3, 2017 meeting. Mr. Stephen Hoven made a motion, seconded by Ms. Virginia Fry.

Motion passed unanimously.

3. **Jefferson City Update** – President Clif Smart reported on the Governor’s budget. He reviewed the FY2018 budget expectations to include the 3% holdback and the current shortfall (8.2 million), which will be apportioned between the Springfield and West Plains campuses. President Smart also shared that some funding could be put back into the FY2018 budget, but recommends we continue to operate off the current budget and re-evaluate if changes occur.
4. **Missouri State University Efficiency Data** – Mr. Steve Foucart provided an overview of data that demonstrates how the University operates at reduced costs, while continuing to see enrollment growth and meeting all performance measure benchmarks.

Ms. Carrie Tergin stepped out of the meeting at 8:35 a.m.

5. **Tuition and Fee Options** – President Smart gave an overview of options that were reviewed by the Executive Budget Committee. The recommended option would increase undergraduate tuition by CPI (2.1%) and all other categories by approximately 4.2%. This would create an estimated revenue increase of 3.4 million. A fee resolution will be placed on the April Executive Committee meeting agenda for approval.

Ms. Tergin returned to the meeting at 9:00 a.m.

6. **Non-Academic/Provost Area Budget Reductions and Strategies** – President Smart summarized the Springfield campus non-academic and provost area proposed budget reductions for FY2018. The reductions totaling \$2,812,512 represent a 4.9% reduction from non-academic and provost area operating budgets. He then summarized the West Plains campus proposed budget changes for FY2018 to include a per credit hour tuition increase as well as reductions in payroll, travel and operating expenses.
7. **Draft Fee Resolution Summary** – President Smart gave an overview of the draft fee resolution. Dr. Frank Einhellig outlined the fee restructuring for academic programs.
8. **Foundation Review** – Mr. Brent Dunn, Vice President for University Advancement, reviewed gifts to the Foundation through February 2017.

**9. Perkins Loan Program and Financial Statement Review** – Due to time restrictions, the expiration of the Perkins loan program and financial statement review will be discussed at the April Executive Committee meeting.

**10. Adjournment** – Mr. Gore adjourned the Finance and Facilities Committee meeting at 10:16 a.m. on the motion of Ms. Fry, the second of Mr. Joe Carmichael, and the unanimous approval of the committee.



Kristan Gochenauer  
Secretary to the Board

III.

Missouri State University  
Statement of Revenues, Expenses and Changes in Net Position - unaudited  
All Funds

	Current YTD March 31, 2017	Prior YTD March 31, 2016	% Increase/ (Decrease) to Prior YTD
<b>Operating Revenue</b>			
Tuition and fees	\$ 166,080,746.25	\$ 159,394,782.24	4.2%
Scholarships and fellowships	-	-	
Institutional	(30,941,950.04)	(29,096,948.59)	
Federal	(28,735,368.54)	(29,773,534.06)	
State	(10,215,017.67)	(8,688,936.50)	
Other	(3,888,292.12)	(3,859,777.46)	
Grants and contracts	27,879,185.08	27,365,933.62	1.9%
Other revenues	<u>60,456,190.84</u>	<u>63,301,929.95</u>	-4.5%
<b>Total Operating Revenue</b>	180,635,493.80	178,643,449.20	1.1%
<b>Operating Expenses</b>			
Salaries	119,326,307.22	116,366,062.25	2.5%
Benefits	37,807,531.66	36,810,187.17	2.7%
Utilities	5,177,085.84	4,587,792.74	12.8%
Supplies and services	<u>51,330,276.79</u>	<u>51,212,911.37</u>	0.2%
<b>Total Operating Expenses</b>	<u>213,641,201.51</u>	<u>208,976,953.53</u>	2.2%
<b>Operating Income (Loss)</b>	<u>(33,005,707.71)</u>	<u>(30,333,504.33)</u>	
<b>Other Non-operating Revenues (Expenses)</b>			
State appropriations	64,713,785.00	64,007,534.59	1.1%
State appropriations capital projects	9,299,772.25	-	
Federal Pell grants to students	27,533,497.81	28,312,876.16	-2.8%
Gifts	<u>8,977,226.82</u>	<u>4,338,367.05</u>	106.9%
Other	(3,249,722.95)	(3,494,208.51)	-7.0%
Debt Service Transfers	-	-	
<b>Increase (Decrease) in Net Position Before Operating Transfers</b>	<u>74,268,851.22</u>	<u>62,831,064.96</u>	
Operating Transfers, net	<u>(0.00)</u>	<u>0.00</u>	
<b>Increase (Decrease) in Net Position</b>	<u>74,268,851.22</u>	<u>62,831,064.96</u>	

Missouri State University  
Statement of Revenues, Expenses and Changes in Net Position - unaudited  
Operating Funds

	Current YTD March 31, 2017	Prior YTD March 31, 2016	FY2017 Budget	Current YTD % of Budget	% Increase/ (Decrease) to Prior YTD
<b>Operating Revenue</b>					
Tuition and fees	\$ 134,881,224.46	\$ 129,197,283.03	\$ 130,219,286.50	103.6%	4.40%
Scholarships and fellowships	(24,259,729.78)	(22,795,611.72)	(23,372,440.89)	103.8%	6.42%
Grants and contracts	26,543.89	21,686.59	150,000.00	17.7%	22.40%
Other revenues	1,345,997.36	1,413,461.58	1,744,219.00	77.2%	-4.77%
<b>Total Operating Revenue</b>	<u>111,994,035.93</u>	<u>107,836,819.48</u>	<u>108,741,064.61</u>	103.0%	3.86%
<b>Operating Expenses</b>					
Salaries	86,160,794.94	83,702,376.67	111,543,795.28	77.2%	2.94%
Benefits	28,647,320.48	27,821,023.14	39,711,563.72	72.1%	2.97%
Utilities	2,919,319.46	2,693,189.75	4,943,100.00	59.1%	8.40%
Supplies and services	20,364,855.96	19,299,979.60	32,338,578.68	63.0%	5.52%
<b>Total Operating Expenses</b>	<u>138,092,290.84</u>	<u>133,516,569.16</u>	<u>188,537,037.68</u>	<b>73.2%</b>	3.43%
<b>Operating Income (Loss)</b>	<u>(26,098,254.91)</u>	<u>(25,679,749.68)</u>	<u>(79,795,973.07)</u>		
<b>Other Non-operating Revenues (Expenses)</b>					
State appropriations	58,926,295.00	58,629,390.66	81,717,393.00	72.1%	0.51%
Gifts	276,190.00	297,988.71	580,000.00	47.6%	-7.32%
Other	1,249,965.76	1,232,281.99	1,230,800.00	101.6%	1.44%
Debt Service Transfers	(1,448,771.08)	(1,417,711.76)	(1,498,927.76)	96.7%	2.19%
<b>Increase (Decrease) in Net Position Before Operating Transfers</b>	<u><b>32,905,424.77</b></u>	<u><b>33,062,199.92</b></u>	<u><b>2,233,292.17</b></u>		-0.47%
Operating Transfers, net	<u>(5,930,164.48)</u>	<u>(12,037,592.29)</u>	<u>(3,193,205.00)</u>		
<b>Increase (Decrease) in Net Position</b>	<u>26,975,260.29</u>	<u>21,024,607.63</u>	<u>(959,912.83)</u>		

Missouri State University  
Statement of Revenues, Expenses and Changes in Net Position - unaudited  
Designated Funds

	Current YTD March 31, 2017	Prior YTD March 31, 2016
<b>Operating Revenue</b>		
Tuition and fees	\$ 14,265,323.83	\$ 13,568,362.05
Scholarships and fellowships	(972,982.85)	(920,804.88)
Grants and contracts	1,979,246.09	2,108,255.40
Other revenues	<u>11,562,836.59</u>	<u>15,050,428.18</u>
<b>Total Operating Revenue</b>	<u>26,834,423.66</u>	<u>29,806,240.75</u>
<b>Operating Expenses</b>		
Salaries	10,323,052.09	10,332,316.26
Benefits	2,839,154.29	2,776,583.34
Utilities	95,003.15	85,251.09
Supplies and services	<u>8,631,545.51</u>	<u>11,345,083.11</u>
<b>Total Operating Expenses</b>	<u>21,888,755.04</u>	<u>24,539,233.80</u>
<b>Operating Income (Loss)</b>	<u>4,945,668.62</u>	<u>5,267,006.95</u>
<b>Other Non-operating Revenues (Expenses)</b>		
State appropriations	1,234,295.00	668,460.84
Gifts	1,439,677.93	1,230,696.14
Other	49,605.35	70,759.38
Debt Service Transfers	<u>(2,174,674.45)</u>	<u>(1,510,701.04)</u>
<b>Increase (Decrease) in Net Position Before Operating Transfers</b>	<u>5,494,572.45</u>	<u>5,726,222.27</u>
Operating Transfers, net	<u>840,679.86</u>	<u>(1,307,527.58)</u>
<b>Increase (Decrease) in Net Position</b>	<u>6,335,252.31</u>	<u>4,418,694.69</u>

Missouri State University  
Statement of Revenues, Expenses and Changes in Net Position - unaudited  
Auxiliary Funds

	Current YTD March 31, 2017	Prior YTD March 31, 2016	FY2017 Budget	Current YTD % of Budget	% Increase/ (Decrease) to Prior YTD
<b>Operating Revenue</b>					
Tuition and fees	\$ 12,035,681.43	\$ 11,819,298.86	\$ 11,909,544.00	101.1%	1.83%
Scholarships and fellowships	(5,127,829.20)	(4,804,345.19)	(4,993,440.00)	102.7%	6.73%
Grants and contracts	50,000.00	-	-		
Other revenues	46,343,000.88	45,609,863.01	48,042,925.00	96.5%	1.61%
<b>Total Operating Revenue</b>	<u>53,300,853.11</u>	<u>52,624,816.68</u>	<u>54,959,029.00</u>	97.0%	1.28%
<b>Operating Expenses</b>					
Salaries	12,990,490.36	12,851,122.09	18,260,585.57	71.1%	1.08%
Benefits	3,577,905.42	3,530,912.94	4,936,520.21	72.5%	1.33%
Utilities	1,922,664.45	1,578,886.19	2,660,606.00	72.3%	21.77%
Supplies and services	15,993,551.79	14,559,904.49	19,902,629.00	80.4%	9.85%
<b>Total Operating Expenses</b>	<u>34,484,612.02</u>	<u>32,520,825.71</u>	<u>45,760,340.78</u>	<b>75.4%</b>	6.04%
<b>Operating Income (Loss)</b>	<u>18,816,241.09</u>	<u>20,103,990.97</u>	<u>9,198,688.22</u>	204.6%	
<b>Other Non-operating Revenues (Expenses)</b>					
State appropriations	-	-	-		
Gifts	2,269,976.33	2,729,682.20	5,027,135.00	45.2%	-16.84%
Other	4,834.84	5,512.97	8,500.00	56.9%	-12.30%
Debt Service Transfers	(11,922,160.12)	(11,910,353.37)	(11,922,159.28)	100.0%	0.10%
<b>Increase (Decrease) in Net Position Before Operating Transfers</b>	<u>9,168,892.14</u>	<u>10,928,832.77</u>	<u>2,312,163.94</u>		-16.10%
Operating Transfers, net	(1,857,926.12)	(1,346,491.49)	(992,515.00)		
<b>Increase (Decrease) in Net Position</b>	<u>7,310,966.02</u>	<u>9,582,341.28</u>	<u>1,319,648.94</u>		



Missouri State University  
Statement of Revenues, Expenses and Changes in Net Position - unaudited  
West Plains Operating and Auxiliaries

	Current YTD March 31, 2017	Prior YTD March 31, 2016	FY2017 Budget	Current YTD % of Budget	% Increase/ (Decrease) to Prior YTD
<b>Operating Revenue</b>					
Tuition and fees	\$ 4,489,282.21	\$ 4,413,185.27	\$ 4,708,439.00	95.3%	1.72%
Scholarships and fellowships	(581,408.21)	(576,186.80)	(498,856.00)	116.5%	0.91%
Grants and contracts	10,469.00	3,652.00	-		
Other revenues	1,018,659.23	792,540.80	900,420.00	113.1%	28.53%
<b>Total Operating Revenue</b>	<u>4,937,002.23</u>	<u>4,633,191.27</u>	<u>5,110,003.00</u>	96.6%	6.56%
<b>Operating Expenses</b>					
Salaries	5,287,445.25	5,182,276.18	6,986,012.40	75.7%	2.03%
Benefits	1,674,057.34	1,623,215.74	2,098,436.24	79.8%	3.13%
Utilities	239,428.97	229,214.62	338,984.00	70.6%	4.46%
Supplies and services	1,423,543.96	1,261,691.46	2,002,613.80	71.1%	12.83%
<b>Total Operating Expenses</b>	<u>8,624,475.52</u>	<u>8,296,398.00</u>	<u>11,426,046.44</u>	<b>75.5%</b>	3.95%
<b>Operating Income (Loss)</b>	<u>(3,687,473.29)</u>	<u>(3,663,206.73)</u>	<u>(6,316,043.44)</u>	58.4%	
<b>Other Non-operating Revenues (Expenses)</b>					
State appropriations	4,189,442.00	4,232,501.16	6,394,199.00	65.5%	
Gifts	-	-	45,000.00	0.0%	#DIV/0!
Other	38,159.77	29,274.76	35,150.00	108.6%	30.35%
Debt Service Transfers	(111,578.05)	(111,402.46)	(111,704.29)	99.9%	0.16%
<b>Increase (Decrease) in Net Position Before Operating Transfers</b>	<u>428,550.43</u>	<u>487,166.73</u>	<u>46,601.27</u>		-12.03%
<b>Operating Transfers, net</b>	<u>(2,395,578.86)</u>	<u>30,699.78</u>	<u>-</u>		
<b>Increase (Decrease) in Net Position</b>	<u>(1,967,028.43)</u>	<u>517,866.51</u>	<u>46,601.27</u>		

IV.

**Report of Gifts  
to the  
Missouri State University Foundation  
Monthly and Year-to-Date**

	Year	MONTHLY						YEAR-TO-DATE		
		Designations under \$1,000		Designations \$1,000 and over		Totals for April		Running Totals		Year
		No.	Amount	No.	Amount	No.	Amount	No.	Amount	
<b>Annual Gifts</b>	FY 16	3,941	\$169,014	47	\$135,226	3,988	\$304,240	39,625	\$5,704,734	FY 16
	<b>FY 17</b>	4,500	\$162,886	48	\$153,791	4,548	\$316,677	44,503	\$5,841,261	<b>FY 17</b>
<b>Special Campaigns</b>	FY 16	342	\$24,004	17	\$338,280	359	\$362,284	1,617	\$3,626,705	FY 16
	<b>FY 17</b>	56	\$5,022	6	\$51,000	62	\$56,022	1,145	\$5,166,700	<b>FY 17</b>
<b>One Time Gifts</b>	FY 16	0	\$0	14	\$177,628	14	\$177,628	94	\$6,206,138	FY 16
	<b>FY 17</b>	0	\$0	12	\$53,740	12	\$53,740	99	\$5,932,836	<b>FY 17</b>
<b>TOTALS</b>	FY 16	4,283	\$193,018	78	\$651,134	4,361	\$844,152	41,336	\$15,537,577	FY 16
	<b>FY 17</b>	4,556	\$167,908	66	\$258,531	4,622	\$426,439	45,747	\$16,940,797	<b>FY 17</b>

MISSOURI STATE UNIVERSITY FOUNDATION  
 INCOME SUMMARY TOTALS BY TYPE AND SOURCE  
 07/01/2016 TO 04/30/2017

SOURCE	UNRESTRICTED CURRENT	RESTRICTED CURRENT	ENDOWMENT	GIFTS OF PROPERTY	TOTAL 7/1/2016 TO 04/30/2017	TOTAL 7/1/2015 TO 04/30/2016
G I F T S						
ALUMNI	\$81,816	\$1,741,054	\$902,691	\$1,007,386	\$3,732,947	\$2,576,776
FRIENDS	8,302	2,813,642	450,114	75,063	\$3,347,120	2,638,311
PARENTS	2,882	133,141	30,430	955	\$167,408	147,322
FOUNDATIONS	3,980	862,746	95,250	0	\$961,976	261,251
ORGANIZATIONS	2,263	1,129,460	269,289	4,893	\$1,405,906	4,081,034
BUSINESSES	15,554	3,672,406	180,212	3,457,268	\$7,325,440	5,832,884
GIFT TOTAL	<u>\$114,796</u>	<u>\$10,352,449</u>	<u>\$1,927,987</u>	<u>\$4,545,564</u>	<u>\$16,940,797</u>	<u>\$15,537,577</u>

	NUMBER OF DONORS 7/1/2016 TO 04/30/2017	NUMBER OF DONORS 7/1/2015 TO 04/30/2016
ALUMNI	6,091	6,132
FRIENDS	10,757	10,561
PARENTS	1,448	1,617
FOUNDATIONS	47	42
ORGANIZATIONS	149	121
BUSINESSES	843	971
TOTAL	<u>19,335</u>	<u>19,444</u>

VI.

After the traditional 3% withholding, the Springfield campus share of the FY2018 reduction is \$7,484,005. The CPI increase of 2.1% allowed under the Higher Education Student Funding Act (HESFA) and the 0.7% allowed for FY2017 will generate approximately \$3.4 million in net tuition/fee revenue. The following summarizes the Springfield campus non-academic/provost areas and the academic areas proposed budget reductions for FY2018:

<b>Missouri State University Springfield Campus Budget Reductions and Strategies</b>			
	Non-Academic/Provost Areas	Academic Areas	Total
Elimination of 20 Open Positions	\$939,628		\$939,628
Elimination of 5 Open Positions		263,871	263,871
Reduce Internet Compensation from \$55 to \$40 per 3 Credit Hours		590,584	590,584
Reduction in Payroll Expenses	685,003	335,281	1,020,284
Reduction in Operating Budget Supplies and Services	429,318	53,257	482,575
Reduction in Facilities/Custodial/Grounds Budget Expenses	206,345		206,345
Elimination of Non-Resident Tax Credit Tuition Waiver	115,508		115,508
Reduction in Travel	93,392	5,500	98,892
Reduction in Marketing Support	52,700		52,700
Elimination of the Jefferson City Internship Program	47,000		47,000
Outsource ITV Infrastructure to MOREnet Services	42,000		42,000
Elimination of Ozarks Celebration Festival	41,000		41,000
Eliminate Funding for the Center for Community Engagement	35,419		35,419
Reduction in Employee & Community Relations Materials	33,296		33,296
Reduction of Campus Building and Light Pole Banners	28,000		28,000
Elimination of 4 Billboards	27,600		27,600
Elimination of Summer Commencement Ceremony	16,058		16,058
Reduce the Public Affairs Conference One Day	6,500		6,500
Eliminate Funding for the Veteran's Day Breakfast	5,000		5,000
Reduction in Board Meeting Costs	5,000		5,000
Elimination of Participants Attending the Governor's Leadership Conference	1,495		1,495
Discontinue Participation in the Delaware Cost Study	1,250		1,250
Elimination of Participants Attending the Sue Shearer Leadership Institute	1,000		1,000
<b>Total FY2018 Operating Budget Reductions</b>	<b>\$2,812,512</b>	<b>\$1,248,493</b>	<b>\$4,061,005</b>
Reduction as a % of FY2017 Operating Budget	4.9%	1.2%	

**FY17 and FY18 Budget Outline Comparison  
Springfield Campus Operating Fund**

5/18/2017

	(A)	(B)	(A) + (B)	
	FY2017 Board Approved Budget Items	New Expenses Offset by Increased Revenue	FY2018 Executive Budget Committee Recommendations	FY2018 Budget Recommendations
<b>CPI</b>	<b>0.7%</b>		<b>2.1%</b>	<b>2.1%</b>
<b>Pay Raise</b>	<b>2.00%</b>		<b>0.00%</b>	<b>0.00%</b>
<b>Appropriation % Increase/(Decrease) all Universities</b>	<b>4.00%</b>		<b>-9.00%</b>	<b>-9.00%</b>
<b>Revenue Changes</b>				
Fee resolution tuition growth, net	\$401,596		\$3,422,532	\$3,422,532
Enrollment growth, net	2,278,773	2,373,770		2,373,770
State appropriation increase/(decrease)	3,544,870		(7,484,005)	(7,484,005)
Other increases	58,577	905,719		905,719
Increased student orientation revenue	30,128	35,000		35,000
<b>Total Net Revenue Changes</b>	<b>\$6,313,944</b>	<b>\$3,314,489</b>	<b>(\$4,061,473)</b>	<b>(\$746,984)</b>
<b>Compensation/Benefit Changes</b>				
Pay raise operating fund with fringe	2,540,571	(84,165)		(84,165)
MOSERS Increase		1,971,738		1,971,738
Payroll related budget reductions for non-academic/provost			(1,624,631)	(1,624,631)
Payroll related budget reductions for academic areas			(1,189,736)	(1,189,736)
Staff pool	250,000			0
Instructor equity pool	0			0
GA wage increase	70,000			0
Faculty promotions with fringe	232,858	190,624		190,624
Full professor program with fringe	67,300	34,100		34,100
<b>Total Compensation/Benefit Changes</b>	<b>\$3,160,729</b>	<b>\$2,112,297</b>	<b>(\$2,814,367)</b>	<b>(\$702,070)</b>
<b>Priority Increases</b>				
New faculty positions	900,000	42,000		42,000
Staff positions for compliance and support	234,113	130,880		130,880
CPI cost center budget increase	169,335	0		0
Increased maintenance, security and grounds	0	287,175		287,175
Diversity Investment	60,000	0		0
<b>Total Priority Increases</b>	<b>\$1,363,448</b>	<b>\$460,055</b>	<b>\$0</b>	<b>\$460,055</b>
<b>Other Operating Costs</b>				
Operating expenses budget reductions for non-academic/provost			(1,187,881)	(1,187,881)
Operating expenses budget reductions for academic areas			(58,757)	(58,757)
Increased utilities	414,130	487,127		487,127
Disability Support Center				0
Increased property insurance				0
Chilled Water Loop System	100,758			0
ERP budget contract increase	75,945	80,135		80,135
Learning management system (University Wide)	51,000			0
Web search engine	16,000			0
Increased rental cost	47,276	26,400		26,400
Police contract increase	16,279	21,597		21,597
Bad debt expense	37,500	0		0
Additional student orientation costs	30,128	35,000		35,000
Compliance		28,897		28,897
Increased athletic costs				
MOSERS		80,768		80,768
ESPN3 additional costs		133,500		133,500
Additional travel costs MVC		11,150		11,150
Other		70,000		70,000
President's enhancement	751	(232,437)	(468)	(232,905)
<b>Total Other Operating Costs</b>	<b>\$789,767</b>	<b>\$742,137</b>	<b>(\$1,247,106)</b>	<b>(\$504,969)</b>
<b>Strategic Initiatives</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expense Changes</b>	<b>\$6,313,944</b>	<b>\$3,314,489</b>	<b>(\$4,061,473)</b>	<b>(\$746,984)</b>
New non-Recurring item Glenstone Rental	\$468,318	\$468,318		\$468,318
New non-Recurring item Athletic Transfer to break even		\$785,600		\$785,600

VIII.

**FY18 Budget Outline  
West Plains Operating Fund**

**5/18/2017**

	<b><u>FY2018 Budget Recommendations</u></b>
<b>CPI</b>	<b>2.1%</b>
<b>Pay Raise</b>	<b>0.00%</b>
<b>Appropriation % Increase/(Decrease) all Universities</b>	<b>-9.00%</b>
<b><u>Revenue Changes</u></b>	
Fee resolution tuition, \$5.00 per credit hour	\$175,000
Enrollment Reduction	(166,830)
State appropriation increase/(decrease)	(468,000)
<b><u>Total Net Revenue Changes</u></b>	<b><u>(\$459,830)</u></b>
<b><u>Operating Expense Changes</u></b>	
MOSERS Increase	80,000
Faculty promotions with fringe	34,000
Reduction in payroll expense	(408,779)
Reduction in maintenance, utilities, recruiting and other	(84,932)
Reduction in travel	(57,155)
Reduction in IT budget	(44,500)
Reduction in Academic Affairs budget	(34,500)
Reduction in community events	(12,000)
Reduction in Development budget	(6,322)
Other	300
<b><u>Total Operating Expense Changes</u></b>	<b><u>(533,888)</u></b>

IX.

**RECOMMENDED ACTION** - Approval of Procurement Activity Report

The following resolution was moved by \_\_\_\_\_  
and seconded by \_\_\_\_\_.

**BE IT RESOLVED** by the Board of Governors for Missouri State University that the attached Activity Report for all reportable actions since the last Board of Governors' meeting, as presented by the Office of Procurement Services, be approved.

**VOTE:**      **AYE** \_\_\_\_\_

**NAY** \_\_\_\_\_

**COMMENTS:**

Recommend the attached report summarizing all reportable Office of Procurement Services activity from March 8, 2017 through May 3, 2017 be approved.

**ACTIVITY REPORT**

**MISSOURI STATE UNIVERSITY  
OFFICE OF PROCUREMENT SERVICES**

**FOR APPROVAL**

**Property Lease**

**Spectrasite Communications Incorporated** **\$50,000.00**  
**Broadcast Services – Ozarks Public Television (OPT)** **(Estimated One Year)**

Pursuant to University policy, which addresses justification for making awards on a single feasible source basis, recommend approval of a lease payment to Spectrasite Communications, Incorporated for the Joplin KOZJ tower. The Joplin tower supports the broadcast antenna that provides public television programming for the Joplin area.

**Subject to ongoing need and satisfactory performance, future annual payments will be made on a continuing basis.**

Approval for the tower is by the Federal Communications Commission (FCC), and services have been by Spectrasite per ongoing written agreement since 1995. The current contract period is November 1, 2013 through November 1, 2018, with an automatic renewal for one period of five (5) years, unless termination is requested by either party.

The monthly rate is subject to an annual increase in November 2017, based on the Consumer Price Index (CPI), and payment is made via invoice.

**Note: Funding to be from ongoing operational budgets.**

**Single purchase > \$25,000 that was not competitively bid**

**Ruffalo Noel Levitz Master’s Program** **\$60,000.00**  
**On-Site Management of Direct Mail with Phonathon**  
**University Advancement**

Pursuant to University policy, recommend Contract/Agreement be issued to Ruffalo Noel Levitz as the single feasible source for on-site management of the University’s **mailing/email services**, which includes its phonathon and existing computer programming



**ACTIVITY REPORT**  
**PAGE TWO**

that aligns with the Banner Enterprise Resource Planning (ERP) platform. A new one-year term with no renewals is contemplated at a total estimated cost of \$60,000.00. There was not a previous contract.

Each party will have the ability to cancel the contract with 60-day written notice. The contract would start on July 1, 2017 and end on June 30, 2018.

The University has been using the Ruffalo Noel Levitz CampusCALL software system since 2012. During this time, the University has enjoyed success and wants to continue using Ruffalo Noel Levitz CampusCALL software system, which is proprietary to Ruffalo Noel Levitz. As a result, Ruffalo Noel Levitz would be the only viable and logical choice to manage the operation. Ruffalo Noel Levitz does offer a complete, full service, on-site solution, which is called the Master's Program. This solution would allow the University to offload or transfer current expenses and responsibilities for the direct mail campaign.

Ruffalo Noel Levitz is the premier provider of higher education direct mail fundraising software and on-site management solutions. They have an extensive and successful history of 20 years working in higher education telephone fundraising software at more than 200 schools and as the on-site management solution for nearly 80 schools, including major private and state colleges and Universities including Missouri State, the University of Northern Iowa, and the University of Missouri-Kansas City.

In addition, Ruffalo Noel Levitz has a proven record of success with the Master's Program. In a sample of Master's Programs throughout the country (Binghamton University, Miami University, North Carolina State, Oklahoma State, Southern Methodist, Texas Tech, Villanova, University of Arizona, University of California San Diego, University of Cincinnati, University of Missouri-Kansas City, University of Nevada Las Vegas, University of North Dakota, and University of South Florida).

Total pledge increases in the first year alone have ranged from 19% to 259%, while the industry standard is 5%. Given that most of Ruffalo Noel Levitz contracts are long term in nature, it would seem likely that they have been able to sustain these numbers. The University of Northern Iowa and the University of Missouri-Kansas City are two such examples. These contracts have been in place for seven (7) and six (6) years respectively.

**Note: Funding to be from ongoing operational budgets.**

**ACTIVITY REPORT  
PAGE THREE**

**Single purchase > \$100,000 that was competitively bid**

**Band Uniforms** **\$179,005.00**  
**Department of Music**

A purchase order was issued to DeMoulin Brothers and Company for new uniforms for the University's Pride Band for the upcoming fall season. By placing the order in early May, the vendor has guaranteed a delivery date no later than October 1, 2017.

Three companies responded to a RFQ, and award is recommended to DeMoulin Brothers and Company, as the lowest priced respondent. Included in the quotation is a three-percent discount if full payment is made at the time of placing the order. Exercise of this option will generate a cost savings of approximately \$6,000.00.

Due to heavy usage, average life expectancy of a uniform is eight years. The current uniforms were purchased in the fall of 2005, and after thirteen years of usage, they are in need of replacement. DeMoulin is considered, by many, to provide the best marching uniforms in the market.

**Note: Funding to be from a loan from the College of Arts and Letters until fundraising is completed.**

**Single Feasible Source > \$100,000**

**National Public Radio Program Fees** **\$183,400.00**  
**Broadcast Services – KSMU Radio** **(Estimate One Year)**

Recommend approval to process payment to National Public Radio (NPR) as the single feasible source for FY18 programming membership fees for the period of October 1, 2017 through September 30, 2018.

**Subject to ongoing need and satisfactory performance, future annual payments will be made on a continuing basis.**

NPR is the sole distributor of the following programs aired on KSMU Radio: *Morning Edition*, *All Things Considered*, *Fresh Air*, and *Here and Now*. These programs are established parts of KSMU's broadcast schedule.

**Note: Funding to be from ongoing operational budgets.**

**ACTIVITY REPORT  
PAGE FOUR**

**Single purchase > \$100,000 that was not competitively bid**

**Ruffalo Noel Levitz Master's Program** **\$556,362.00**  
**On-Site Management of Phonathon** **(Estimated Three Years)**  
**University Advancement**

Pursuant to University policy, recommend Contract/Agreement be issued to Ruffalo Noel Levitz as the single feasible source for on-site management of University's **phone campaign**.

Expiration of the current contract is June 30, 2017, and there will be not be a cost increase for the new contract. A three (3) year term with no renewals is contemplated at a total estimated cost of \$556,362.00, which is a total percentage decrease of 41%. The previous three-year cost was \$947,360.00.

Annual cost is as follows:

FY18 - \$180,000 (\$2.99 per completed call)  
FY19 - \$185,400 (\$4.00 per completed call)  
FY20 - \$190,962 (\$4.41 per completed call)

Total - \$556,362.00

Each party will have the ability to cancel the contract with 60-day written notice. The contract would start on July 1, 2017. For the future years, University Advancement will conduct an evaluation of contract effectiveness to determine if the University should continue with the contract.

Ruffalo Noel Levitz is the premier provider of higher education telephone fundraising software and on-site management solutions. They have an extensive and successful history of 20 years working in higher education telephone fundraising software at more than 200 schools and as the on-site management solution for nearly 80 schools, including major private and state colleges and Universities including Missouri State, the University of Northern Iowa and the University of Missouri-Kansas City.

**Note: Funding to be from ongoing operational budgets.**

**ACTIVITY REPORT  
PAGE FIVE**

**Single purchase > \$100,000 from established cooperative contract**

**Buildings and Contents Insurance** **\$652,338.00**  
**All Campuses** **(Estimated One Year)**

Recommend approval to process payment to Marsh USA, Incorporated, for the buildings and contents insurance premium and service fees for the period July 1, 2017 through June 30, 2018.

Coverage is negotiated by the Midwestern Higher Education Compact (MHEC), as provided through Missouri statute 173.700, and is cooperatively administered by MHEC's Master Property Program (MPP) on behalf of higher education institutions in eleven member states. Added value to the process results from program involvement by a representative from the State of Missouri Office of Risk Management. All public universities in Missouri participate in this program.

**Subject to ongoing need and satisfactory performance, future annual payments will be made on a continuing basis.**

Benefits include significant market leverage, program rates that typically benchmark below industry averages, spread of risk, and the sharing of losses.

The aggregate annual premium is impacted by factors that include current insurance market conditions, recent loss history for the consortium as a whole, members' risk profiles, and building valuations by institution. Further, an additional layer of dollar coverage was added in the past to accommodate the increase in building valuations resulting from new construction and renovation.

Established in 1994, the Master Property Program's goal is to leverage economies of scale to broaden property insurance coverage, reduce premium rates, and encourage improved asset protection strategies for colleges and universities in the Compact. Marsh USA, Incorporated, is a leading world insurance broker and strategic risk advisor.

**Note: Funding to be from ongoing operational budgets.**

**ACTIVITY REPORT  
PAGE SIX**

**Single Feasible Source > \$100,000**

**Public Broadcasting Service Membership Dues** **\$700,000.00**  
**Broadcast Services – Ozarks Public Television (OPT)** **(Estimated One Year)**

Recommend approval to process payment for FY17 to Public Broadcasting Service (PBS) as a single feasible source for FY18.

Each year, PBS programming fees are calculated based on a formula that accounts for OPT's fundraising totals in the prior two-year period. Because OPT's fundraising totals increased in FY16, there will be a notable corresponding increase in PBS programming dues for FY18 from an estimate of \$575,000.00 to \$700,000.00.

**Subject to ongoing need and satisfactory performance, future annual payments will be made on a continuing basis.**

PBS provides Ozarks Public Television with prime-time programming, daily children's shows, and *PBS Newshour*.

Membership with PBS is required in order to provide programs that are distributed as part of the Public Broadcasting Service. Affiliates may identify themselves by using the PBS logo, which is a registered trademark of PBS.

**Note: Funding to be from ongoing operational budgets.**

**Single purchase > \$100,000 from established cooperative contract**

**Student Room Furniture for Hammons House** **\$800,000.00**  
**Residence Life, Housing and Dining Services** **(Estimated with Installation)**

Pursuant to University policy, which allows the University to participate in contract agreements established by other public entities, recommend approval to utilize E & I Cooperative Contract CNR01354 with Southwest Contract Furniture to replace student room furniture in Hammons House. New units would include beds, chests of drawers, desks, and dining tables.

Current furniture is original to the building and is not in good condition. Underbed storage units were previously removed because they were not staying intact, and were

**ACTIVITY REPORT  
PAGE SEVEN**

damaging the floor. Wardrobes are being removed this summer because they are in poor condition, and are also causing damage to the floor when they are moved.

Southwest was also used to provide furniture for Kentwood Hall and Sunvilla Tower when they were renovated. Delivery is estimated for early August in advance of the fall student move-in date.

**Note: Funding to be from Residence Life Reserves.**

**Other purchases at the discretion of the Chief Financial Officer with approval by the President, with description of the rationale**

**Furniture, Fixtures, and Equipment, Glass Hall Renovation/Addition \$3,000,000.00  
Planning, Design and Construction**

The Board of Governors approved the project budget for the renovation and addition to Glass Hall on October 16, 2015, which was amended on April 19, 2017 to a total amount of \$35,340,165.00.

Included in the approved project budget is \$3,000,000.00 for furniture, fixtures, and equipment:

<b>Project Budget</b>	
Consultant Fees	\$2,500,000.00
Construction Costs minus agreed upon reductions	\$25,984,000.00
Other Construction Costs	\$156,165.00
Project Administration	\$110,000.00
Construction Contingency	\$3,100,000.00
Furniture, Fixtures, and Equipment	\$3,000,000.00
Telecommunications	\$450,000.00
Relocation Costs	\$40,000.00
<b>Total Project Budget</b>	<b>\$35,340,165.00</b>
<b>Funding Source</b>	
Glass Hall Renovation and Addition budget	\$35,340,165.00
<b>Total Funding Source</b>	<b>\$35,340,165.00</b>

Approval is requested to purchase furniture, fixtures, and equipment for the Glass Hall Renovation/Addition Project up to \$3,000,000.00. Vendor purchases of \$100,000.00 or greater will be reported in future Board of Governors Consent Agenda Procurement Services Activity Reports under *For Informational Purposes Only*.

**ACTIVITY REPORT  
PAGE EIGHT**

**Note: Funding to be from the previously approved Glass Hall Renovation and Addition budget.**

**FOR INFORMATIONAL PURPOSES ONLY**

**Exercise of contract renewal option for the purchase of goods and services estimated > \$25,000 < \$100,000**

**Armored Car Services \$29,367.00  
Various Departments**

Recommend renewal of Contract C5365-1, Amendment One with GARDA to provide Armored Car Services for the period July 1, 2017 through June 30, 2018. This is the first of four available renewal options, and **subject to continued satisfactory performance, the University will continue to exercise the remaining available annual renewable options.** Contract prices will remain the same as during the original contract period.

**Note: Funding to be from ongoing operational budgets.**

**Single purchase > \$25,000 < \$100,000 that was not competitively bid**

**Staging for JQH Arena \$29,992.00  
Athletic and Entertainment Facilities**

Pursuant to University policy, which addresses justification for making awards on a single feasible source basis, a purchase order was issued to Sico, Incorporated for staging for the JQH Arena.

Additional staging was needed, and it was purchased to match the existing Sico product. Staging was purchased direct from the manufacturer to obtain the best price.

**Note: Funding to be from the FY17 operational budget.**

**ACTIVITY REPORT  
PAGE NINE**

**Single purchase > \$25,000 < \$100,000 that was not competitively bid**

**Access/Scan/Digitization of Ten Ozark Jubilee Episodes  
Meyer Library** **\$32,000.00**

Pursuant to University policy, which addresses justification for making awards on a single feasible source basis, payment has been processed to UCLA Film and Television Archive for the fees to access, scan, and digitalize ten episodes of the Ozarks Jubilee.

Digitization will allow the University to preserve this series and to receive worldwide distribution rights.

**Subject to need and ongoing satisfactory performance, the University will continue to make payments to the contractor on an annual basis.**

**Note: Funding to be from ongoing operational budgets.**

**Single purchase of > \$25,000 < \$100,000 that was not competitively bid**

**EMS Professional Plus Software  
Events and Meeting Services** **\$33,110.00**

Events and Meeting Services is procuring EMS Professional Plus software to add more components to its existing EMS Professional Reservation System, which was solicited when the system was originally acquired.

The EMS Professional Plus software is a comprehensive, full-featured event scheduling platform for managing rooms, resources, services and people. It allows faculty, staff and students to make reservations for the Plaster Student Union facilities in real time, receive notifications, and approve charges for labor and equipment, increasing awareness and accountability related to these charges. Student Building Managers can see in real time what groups are in the facility, allowing for better customer service and response to group needs.



**ACTIVITY REPORT  
PAGE TEN**

Since it connects to the existing EMS database and integrates with already licensed software, EMS Professional Plus provides additional functionality without requiring software re-implementation or data migration.

A purchase order has been issued to EMS Software.

**Note: Funding to be from the FY17 operational budget.**

**Exercise of contract renewal option for the purchase of goods and services estimated > \$25,000 < \$100,000**

<b>Health Care Services West Plains Campus</b>	<b>\$34,897.00 (Estimated)</b>
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Recommend renewal of Contract C2062-1, Amendment Two with Ozarks Medical Center to offer and provide a variety of health care services to the students, faculty, and staff of the West Plains campus for the period July 1, 2017 through June 30, 2018. This is the third of four available contract renewal options and **subject to continued satisfactory performance, the University will continue to exercise the remaining available annual renewal options.** Pricing has increased by 5% in accordance with the contract.

The annual estimated cost for student health care services will be paid using a student fee similar to the fee charged on the Springfield campus for Taylor Health & Wellness Center services. Faculty and staff are personally responsible for the cost of health care services used under this contract. There is no cost to the University.

**Note: Funding to be from ongoing operational budgets.**

**Single purchase > \$25,000 < \$100,000 that was not competitively bid**

<b>Annual Software Maintenance Support for eVisions Form Fusion &amp; Intellecheck Software Products Computer Services</b>	<b>\$36,706.00</b>
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Payment processed to eVisions for annual software system maintenance support for Form Fusion, Intellecheck, and Argos software tools/products purchased under ERP Contract C3284-1 Amendment Two, for Computer Services for the period April 1, 2017 through March 31, 2018. Amendment Two was approved by the Board on December 14, 2007.

**ACTIVITY REPORT  
PAGE ELEVEN**

**Note: Funding to be from the FY17 operational budget.**

**Other purchase at the discretion of the Chief Financial Officer with approval by the President, with description of the rationale**

**Search Firm Services** **\$45,000.00**  
**Office of the Provost** **(Estimated)**

Payment will be issued to The Hollander Group for search firm services for the Director of the School of Nursing.

Seven quotations were requested and received by the Office of the Provost, and the awardee is considered to be the best overall value.

**Note: Funding to be from the FY17 operational budget.**

**Single purchase > \$25,000 < \$100,000 that was not competitively bid**

**Travel for Study Away** **\$46,900.00**  
**International Programs**

Pursuant to University policy, which addresses justification for making awards on a single feasible source basis, payment has been processed to Academia Latinoamericana De Espanol for Study Away program fees, lodging, and transportation for travel by 20 students to Ecuador.

Travel is from May 27, 2017 to June 17, 2017 for 20 students at \$2,345.00 per person, totaling \$46,900.00.

**Note: Funding to be from student participants.**

**ACTIVITY REPORT  
PAGE TWELVE**

**Single Feasible Source > \$25,000 < \$100,000**

**Oracle Software Maintenance Renewal  
Information Services** **\$62,079.00**

Pursuant to University policy, which addresses justification for making awards on a single feasible source basis, the University has renewed maintenance support for the Oracle software licenses on campus.

The software includes Tuning Pack, Diagnostics Pack and a Database Gateway for DRDA. These tools are used to perform a comprehensive set of real-time and automatic performance diagnostics. They also facilitate improvement of application performance through real-time monitoring of database operations and built-in tuning advisors.

A purchase order has been issued to Oracle America Incorporated.

**Note: Funding to be from the FY17 operational budget.**

**Single Feasible Source > \$25,000 < \$100,000**

**Grant Evaluation Services  
Geography, Geology, and Planning** **\$63,310.00**

A project entitled *Science and Technology for Elementary Educators: A Literacy, Engineering and Environmental Approach*, from the Missouri Department of Higher Education, will receive a grant award of \$225,270.00. Of this amount, at least \$63,310.00 must be set aside for external evaluation services provided by M. A. Henry Consulting, LLC, as described in the external evaluation agreement.

The start date for this grant was February 18, 2017, and the end date for the last approved project director activities is June 30, 2018.

Because M. A. Henry Consulting was named by the grantor as an evaluator, a solicitation does not apply. Payment of \$12,662.00 has been issued to M. A. Henry Consulting, LLC for services through March 2017.

**Note: Funding to be from a grant from the Missouri Department of Higher Education.**

**ACTIVITY REPORT  
PAGE THIRTEEN**

**Single Feasible Source > \$25,000 < \$100,000**

**Grant Evaluation Services \$63,310.00  
Childhood Education and Family Studies (CEFS) and Mathematics**

A project entitled *Getting it W.R.I.T.E. in Mathematics*, from the Missouri Department of Higher Education, will receive a grant award of \$201,859.92. Of this amount, at least \$63,310.00 must be set aside for external evaluation services provided by M. A. Henry Consulting, LLC, as described in the agreement.

The start date for this grant was February 18, 2017, and the end date for project activities is September 30, 2018.

Because M. A. Henry Consulting was named by the grantor as an evaluator, a solicitation does not apply. Payment of \$12,662.00 has been issued to M. A. Henry Consulting, LLC for services to date.

**Note: Funding to be from a grant from the Missouri Department of Higher Education.**

**Exercise of contract renewal option for the purchase of goods and services estimated > \$25,000 < \$100,000**

**Custodial Services and Supplies \$72,000.00  
Administrative Services (Estimated)**

Recommend renewal of Contract C6277-1 with Brokate Janitorial to provide custodial services and supplies for the Brick City Office Building for the period of July 1, 2017 through June 30, 2018. This is the last of four available contract renewal options. Prices will remain unchanged in accordance with the terms of the contract.

**Note: Funding to be from ongoing operational budgets.**

**ACTIVITY REPORT  
PAGE FOURTEEN**

**Single purchase > \$25,000 < \$100,000 that was competitively bid**

<b>Steinway Grand Piano Music</b>	<b>\$87,536.00</b>
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Only one bid was received for the purchase of a grand piano for the Music department.

A purchase order has been issued to Schmitt Music.

**Note: Funding to be from the FY17 operational budget.**

XI.

RECOMMENDED ACTION - Resolution authorizing closed meeting

The following resolution was moved by \_\_\_\_\_ and seconded  
by \_\_\_\_\_:

BE IT RESOLVED by the Board of Governors for the Missouri State University that a closed meeting, with closed records and closed vote, be held during a recess of the Finance and Facilities Committee meeting of the Board of Governors to consider items pursuant to

- A. R.S.Mo. 610.021(1). “Legal actions, causes of action, or litigation involving a public governmental body...”
- B. R.S.Mo. 610.021(2). “Leasing, purchase or sale of real estate by a public governmental body...”
- C. R.S.Mo. 610.021(3). “Hiring, firing, disciplining or promoting of particular employees by a public governmental body...”
- D. R.S.Mo. 610.021(6). “Scholastic probation, expulsion, or graduation of identifiable individuals...”
- E. R.S.Mo. 610.021(9). “Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups;”
- F. R.S. Mo. 610.021(11) and (12). “Specifications for competitive bidding...;” and “Sealed bids and related documents...;”
- G. R.S.Mo. 610.021(13). “Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment...;”
- H. R.S.Mo. 610.021(14). “Records which are protected from disclosure by law;” and
- I. R.S.Mo. 610.021(17). “Confidential or privileged communications between a public governmental body and its auditor,...”

VOTE: \_\_\_ AYE

\_\_\_ NAY