

**(Your Org. Name Here)**  
**SAMPLE CONSTITUTION FOR**  
**STUDENT ORGANIZATIONS**

DATE CREATED: X Date

Date Modified: X Date

**PREAMBLE**

We, the members of this organization, do ordain this constitution of \_\_\_\_\_, of Missouri State University, Springfield, Missouri, as the Constitution for the members of the \_\_\_\_\_.

In accordance with the rules and regulations of Missouri State University, the Laws of the State of Missouri, and the Laws of the United States of America.

**ARTICLE I**

*Purpose of the Organization*

**Section I.** The name of the organization

**Section 2.** Purpose, goals, and objectives of the organization

**Section 3.** Affiliation with a regional or national association, if applicable.

**ARTICLE II**

**Membership**

**Section I.** Qualifications for membership.

**Section 2.** Membership open to whom.

**Section 3.** Qualifications for membership (ex: student status, GPA, attendance...)

**Section 4.** Qualifications for Non- Missouri State or off campus members

**ARTICLE III**

**The Executive Officers**

List officers of organization/duties of each officer.

**Section 1.** President

**Section 2.** Vice President

**Section 3.** Secretary

**Section 4.** Treasurer

**Section 5.** Other Officers

**Section 6.** Qualifications of Executive Officers (GPA at least 2.5)

**Section 7.** Selection process for the officers

**Section 8.** Specific date for the election of officers and how the Membership is formed.

**Section 9.** How officers are elected

- Plurality of all votes cast
- 2/3 vote of all members

**Section 10.** Academic or disciplinary probation – executive officer(s)  
Must resign from his/her position.

#### **ARTICLE IV**

##### **Installation of the executive officers**

**Section 1.** Term of office (can executive officers serve more than one term)

#### **ARTICLE V**

##### **Resignation of Executive Officers**

**Section 1.** Process for resignation

#### **ARTICLE VI**

##### **Impeachment and Removal from Office**

**Section 1.** Process for impeachment

#### **ARTICLE VII**

##### **Amendments to the Constitution**

**Section 1.** How to propose

**Section 2.** How adopted

#### **ARTICLE VIII**

##### **Ratification**

**Section 1.** How does the constitution become valid:

(The Office of Student Activities and Student Government Association needs to accept any revisions. So, here is a sample of what your section can say: *If 2/3 of the members of the \_\_\_ Club ratifies the document proposed and it is accepted by both the Office of Student Activities and Student Government Association of Missouri State it becomes a valid constitution.*)

**Section 2.** What number of votes needed are required for approval.

#### **ARTICLE IX**

##### **Empowerment**

**Section 1.** This constitution will take effect after it is accepted by both the Office of Student Activities and Student Government Association of Missouri State University, and unanimously (or by a specific quorum vote) accepted by the members of (your group name here).