Budget Officer’s Meeting Minutes
Library 303
June 17, 2014

Attendees: Clement Balasundaram, Greg Rainwater, Terri Patterson, Jennifer Severson, Julie Ravenscraft, Sarah Caldwell, Vicki Evans, Teresa Steele, Sue Morris, Konya Knackstedt, Julie Abney, Rachel McGinnis, Nikki Yost, Betty Lewis, and Shirley Mitchell

Clement Balasundaram demonstrated how to access the new reports available through Bear Finance:

1. Operating Budget to Actual Expense Transaction Summary for Period
2. Operating Budget to Actual Expense Year-to-Year Comparison Summary
3. Transaction History Detail Extract which includes CASHNet Transaction Numbers and Activity Codes now in use for Grant funds. This report provides data similar to INB-FGITRND.

Clement also discussed Storefronts which allows for online collection of funds and the plan to establish one major storefront for each College. To find more information concerning Storefronts, go to the Bursar’s website and follow the link for the Storefronts Request Form.