Attendees: Pam Morrissey, Greg Rainwater, Tina McManus, Jennifer Severson, Sue Morris, Kathie Bachelet, Teresa Steele, Kate Mendenhall, Deb Shirley, Sarah Caldwell, Lindsay Clark, Leta Moler, Darin Wallace, Julie Abney, and Shirley Mitchell.

The meeting began at 1:30 p.m.

Pam presented the new feature in Self-Service Banner (SSB) for payroll detail viewing. This feature allows individuals to review labor distribution information through SSB for those Fund/Organization Codes for which they have been granted access. Pam provided the following documents and both are found in the handout section:

- Summary of SSB Changes – Finance Module which includes instructions for payroll detail viewing
- HR/Payroll Rule Classes and descriptions.