Meeting Notes – Academic Leadership Council – September 18, 2013
Notes by Mary Lynne Golden

Members Present:

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<thead>
<tr>
<th>Name</th>
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<tr>
<td>Frank Einhellig</td>
<td>Chris Craig</td>
<td>Guest:</td>
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<tr>
<td>Rachelle Darabi</td>
<td>Joyce Norris</td>
<td>Gilbert Brown</td>
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<td>Gloria Galanes</td>
<td>Stephanie Bryant</td>
<td>Julie Masterson</td>
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<td>David Hough</td>
<td>Helen Reid</td>
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<td>Victor Matthews</td>
<td>Tamara Jahnke</td>
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<td>Thomas Peters</td>
<td>Stephen McIntyre</td>
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<tr>
<td>Don Simpson</td>
<td>Kathy Coy</td>
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<td>Greg Rainwater</td>
<td>Cathy Pearman</td>
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<td>Ryan Giedd</td>
<td>Tom Tomasi</td>
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Announcements
1) Bear Boulevard
2) Per Course Faculty Credentials – Kathy Coy
3) Task Force on Online and Alternative Credit has been continued
4) State of the University address, Sept 19, Noon, PSU Theatre
5) Academic Affairs Budget Committee – still need members from COAL, COE & CHHS

Discussion Items
1) Administrative Council Highlights - Stephanie & Frank
   a) Citizen Scholar Application
   b) Travel Advance – follow up
   c) Football Tailgating – Lot 18
   d) Women’s Tennis
   e) Sponsored Dependents – policy is being worked on to define what is counted and what it would cover
   f) Three new Program Specific fees
2) Class Schedule Update – Bill Cheek
   At the Provost retreat Bill Cheek handed out a list of choices the committee recommended on start times for classes. The Deans all agreed to Option D on the list. This was to return to the pre-2010 method of starting at 8am for MWF classes with 15 minute intervals. This allows sufficient time to walk between buildings on the main campus, however it is tight for the Professional building and will not work for downtown classes at all. This change for the schedule will implement in Fall 2014. The committee recommends considering a 30 minute start differential between downtown and the main campus. This allows for movement between the two. However, this blocks out students being able to schedule classes behind the downtown classes. The committee is recommending that we do not do anything to change the downtown start times for at least 1-2 years then re-visit this option. The downtown faculty feel that with proper advising this can be dealt with
for travel time between classes. The committee did agree that whatever is decided for downtown will also hold true for the Darr Center. The committee felt that we should also look at establishing some type of shuttle service to the Darr Center even though this was not part of their charge. The Provost would like ALC to think about it and provide any feedback to him prior to Administrative Council on September 25. He will then submit this to Administrative Council.

3) New Focus on Mental Health Educators – State Level – Frank & Helen

The State Board has asked what contributions can MSU give for this and those recommendations needed to be turned in by Sept. 20. Dr. Reid is the representative and is working on it. The Department of Mental health will make the choice of what MSU will work on. One-time money that can be used over 3-4 years with the possibility of permanent money, but no clarification on how this needs to be used will possibly be given.

4) Missouri Learning Commons Course Redesign Grants (handout)

There is an opportunity for people who want to work on the redesign of a course you might be able to get $5,000 for that project. Also, can invite others to work on your course re-design and get their way paid. Rachelle was asked to follow up on this and answer questions, etc.

5) Statewide Program Review Three-Year Follow-up – Kathy

Maintain and have follow up reviews every three years.

6) Exit Exam Recommendations – Kathy

Continuation of the trail run of exit exam is recommended. Over the summer proctored vs. un-proctored students were tested. ALC will need to make a decision at the next ALC meeting so that this can be implemented starting this Fall. Un-proctored tests are what the students want. This is a KPI and on the scorecard. Slightly above the mean but we don’t change much. This Exit Exam is based on the number of hours completed not GPA. If we have an upward trend in this measure we can select it as a performance option.

Looking Ahead:

Events and Due Dates

Events for September 2013 – December 2013

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<tr>
<th>September 2013</th>
<th>October 2013</th>
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<tr>
<td>16-20 Public Affairs Week</td>
<td>3 Plaster Center Dedication and Open House – 10:30am</td>
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<td>17 Brick City Ribbon Cutting and Open House – 10:30am</td>
<td>3 Academic Advisor Forum – “Master Advisor Refresher Workshop”, 1:30 – 4:30pm, PSU 317</td>
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<td>19 “State of the University” address, PSU Theatre</td>
<td>10-11 Fall Break</td>
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<td>24 Academic Advisor Forum – “A Review of What’s New”, 12:30-1:30pm, PSU 313</td>
<td>16 Academic Advisor Forum – “How First Year Students are Prepared for the University Experience”, 11:45am – 12:45pm, PSU 313</td>
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<td>27 Michelle Camacho Open Forum for Faculty, 10:30am – Noon, PSU Ballroom</td>
<td>18 Academic Advisor Forum – “Boots to Books: Advising &amp; Teaching Veterans”, 9am – Noon, PSU Ballroom East</td>
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<td>27 Faculty Research Grant application Fall deadline</td>
<td>27 Academic Advisor Forum – “What’s your Study Away IQ?”, 11:45am – 12:45pm, PSU 308</td>
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<td>27</td>
<td>28 Family Weekend</td>
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<td>28 Stomp Out Hunger: All Collegiate Shoe Drive (Community Service Project) thru Oct. 19</td>
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18  PPC-BOG Meeting, 10:30am, PSU 308 – Focus: Study Away
18  Board of Governors Meeting – 1:00pm, PSU 313 – Focus: Diversity; will be recognizing the Ad Team
18  Wall of Fame Induction – 4:00pm
18  Alumni Awards Dinner – 6:00pm
19  Homecoming
22  Academic Advisor Forum – “Competitive National & International Fellowship Opportunities”, 12:30 – 1:30pm, PSU 313
23  Academic Advisor Forum – “An Introduction to the New General Education Program”, 11:45am – 12:45pm, PSU 313
25  Academic Advisor Forum – “Emerging Trends in Academic Advising”, 8:30am – 3:00pm, PSU
25  Summer Faculty Fellowship applications due to Graduate College
30  Academic Advisor Forum – “Engaging Students with Faculty and Staff: Breaking the Ice with Technology”, 11:45am – 12:45pm, PSU 313
31  Academic Advisor Forum – “Career Advising Workshop”, 1:00 – 4:00pm, PSU 312

November 2013
11  Public Affairs Convocation – Blake Mycoskie (TOMS Shoes), speaker
27-29  Thanksgiving Holiday – University Closed

December 2013
3   Academic Advisor Forum – “New Retention Center in Blackboard: What Advisors Need to Know”, 12:30 – 1:30pm, PSU 313
4   Academic Advisor Forum – “Addressing Common Issues when Advising Transfer Students”, 11:45am – 12:45pm, PSU 313
5   Last Day of Classes
7-12  Finals Period
13  Board of Governors Meeting
13  Fall Commencement
23-31  Holiday Break – University Closed