Meeting Notes – Academic Leadership Council – July 20, 2011
Notes by Neosha Mackey

Members Present:

<table>
<thead>
<tr>
<th>Member</th>
<th>Guest or Other</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>Frank Einhellig</td>
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<tr>
<td>Pawan Kahol</td>
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<td>Carey Adams</td>
<td>Dennis Kear</td>
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<td>John Catau--absent</td>
<td>Neosha Mackey</td>
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<tr>
<td>Kathy Coy</td>
<td>Victor Matthews</td>
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<td>Rachelle Darabi</td>
<td>Joye Norris</td>
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<td>Terrel Gallaway</td>
<td>Kent Ragan</td>
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<td>Phil Harsha</td>
<td>Greg Rainwater</td>
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<td>Chris Herr</td>
<td>Helen Reid</td>
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<td>Tammy Jahnke</td>
<td>Don Simpson--absent</td>
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Guest: President Smart will join the meeting at approx. 3:00pm

Meeting began at 2:00 pm after the deans has met with the CFO candidate.

1) Frank Discussion
   a. BOG Retreat: First two hours on August 5. Brief information from President Smart. Deans should attend.
   b. Update on SLO funding –Frank and Clif met about this. Some plans had already been approved. Plans will be funded for the current period.
   c. Travel Policy Revision Update – Has been returned to the Committee for further work.
   d. ACE Membership – Costs $12,000 (?) a year, how much are areas using our membership?—Deans and others will check and see what involvement there is.
   e. Distinguished Professor—Application process put on hold. It had been taken to Administrative Council for discussion. Need to look at current Faculty Handbook and how that works with suggested changes.

2) Closed Classes / Room Capacity --Kathy— (chart distributed) this was a discussion of how to accommodate transfer students and what to do with closed graduate classes.
   Room may have a larger capacity than the class is scheduled for. There may be a waiting list. How to accommodate the additional need? The chart distributed showed Maximum enrolment, Actual enrollment, Room cap, and Registration attempts among other items.

3) Long-Range Plan Elements—will look at July 27.

4) IDEA Evaluation Survey—keep doing this. Deans will be asked to complete ADP form.

President Clif Smart joined the group at 3:00 pm. His comments: Trying to be up front about everything. Pleased with reactions from people. He has been out trying to interact with people both on and off campus. Has attended a number of college meetings. Happy to attend any. All international programs have been consolidated under Vice-President Jim
Baker with Steve Robinette as the head (ISS, ELI, Study Away) This change eliminates one position.

He responded to questions.

**Pay raises for staff?** Asked to let deans and other administrators see the planned distribution of the $500 to address compression in staff salaries before distributing that information to individual staff. He indicated that would happen.

**Budget process?** Similar to this year. Will talk with Faculty Senate leadership on their input and membership. Advised that units keep 1-2% back for expected Across-the-Board increases in January.

**Search firms?** No one is required to use a search firm and he thinks we can all do a good job without. Diversity hires are still very important.

The President is working on how to get more money out to the Colleges.

Back to Frank who distributed a chart “Faculty Position “hired” for AY 2011-12. Please update with Mary Lynne.

**Looking Ahead:**

**Due Dates**

**Events for July-August**

**July 2011**
- 20 Summary of concerns on New Travel Policy

**August 2011**
- 5 AABOG – no AABOG for August due to mini-retreat by BOG
- 5 BOG
- 5 Summer Commencement
- 16 New Faculty Orientation
- 16 New Faculty Picnic
- 17 Showcase on Teaching and Learning
- 18 All Faculty Luncheon
- 22 First Day of Classes