Meeting Notes – Academic Leadership Council – June 25, 2014
Notes by Mary Lynne Golden

Members Present:

<table>
<thead>
<tr>
<th>Frank Einhellig</th>
<th>Chris Craig</th>
<th>Guest:</th>
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<tr>
<td>Rachelle Darabi</td>
<td>Joye Norris</td>
<td>Clif Smart</td>
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<td>Gloria Galanes</td>
<td>Stephanie Bryant</td>
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<td>David Hough</td>
<td>Helen Reid</td>
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<td>Victor Matthews</td>
<td>Tamara Jahnke</td>
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<td>Thomas Peters</td>
<td>Stephen McIntyre</td>
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<td>Don Simpson</td>
<td>Cathy Pearman</td>
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<td>Greg Rainwater</td>
<td>Tom Tomasi</td>
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<td>Ryan Giedd</td>
<td>Julie Masterson</td>
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<td>Anson Elliott - absent</td>
<td>Michelle Olsen</td>
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Guest: Clif Smart re: Budget Update

President Smart gave a brief update on the FY15 budget

Announcements
1) Paul Kincaid’s Retirement Reception – Today, 3:30pm, Prime Overtime Club
2) Admin Council Retreat – July 1 – 1:00pm, July 2 – 8:00am; ALUM 100
3) Provost Retreat – July 16, Darr Agriculture Center
4) CHHS Dept. Head Retreat – July 30, Springfield Nature Center
5) BOG Retreat – July 31; Shealy Conference Center
6) Summer Commencement – August 1; 10:00am
7) CHPA Dept. Head Retreat – August 6, Library Center
8) New Graduate Student Orientation – August 11, PSU
9) GA Orientation – August 12, PSU
10) New Faculty Orientation – August 12 – Deans to lunch with new faculty
11) All Faculty Luncheon – August 14 – 11:30am
12) New Student Convocation – August 17, 2:00pm

Discussion
1) Policy Revisions – Don
   a) Transfer Credit
   b) Credit by Assessment
   c) CLEP policy

Minor changes were made from the original documentation. This will make things a little easier when transferring in from another institution. Frank will be taking this to Admin Council on Monday, June 30. Once passed will be in the policy library. Don also presented
all the currently available CLEP exams and their equivalents within the University. We only give credit for approx. ¼ of the tests available.

3) Report Updates – Don
   a) Fall Registration report
   b) General Education Course Availability report
      Don passed out a report showing the Deans where they stand on new admitted and transfer students compared to the same time last year. He also gave out the new report on report showing the availability of new general education classes and how full they are.

4) Per Course Parking Permits – Greg
      Provost office will pay for per course parking again this year. The Per Course folks need to take their hiring letter to parking administration and that will get them a parking permit. In the cases of a missing letter, an email from the Dean to Parking administration will suffice.

5) Highlights from Administrative Council – Frank & Stephanie
   a) Free Wireless – Library & PSU
   b) Appropriation requests due soon
      Will look a lot like last year, but not counting on a lot.
   c) Wall of Fame Announcements out

6) Faculty International Travel Fund Guidelines (prior distribution)
      The International Travel fund will go forward this year. All the faculty that agreed to be on the Ad Hoc committee have agreed to serve on the committee. Guidelines and application will be on the graduate college website where the faculty grants are.

7) Credit by Assessment – Revisit taskforce recommendation and action proposal
      At the last meeting there was discussion about incentivizing this proposal. The provost is thinking of putting restrictions on the number awarded. The faculty would get only half of the money up front and the 2nd half will not be awarded until the program is administered at least once if not more than a few times. The guidelines are set up so that faculty explains how they will administer the assessment. The Provost is considering an amount of $10,000 for approx. 5-6 faculty proposals. The fee for credit by assessment would need to be passed and the Provost has thrown this out of $100. This is intended to be departmental and not necessarily an individual faculty member unless the department designates a particular faculty. The provost is thinking that this is more in line with the general education areas than specialized areas. Math is piloting it this summer and should be able to fully launch in spring 2015. The provost is thinking that this won’t be fully utilized but puts us in the environment and gives departments a place to demonstrate that they can and do use available funds. This is not necessarily a simple paper and pencil exam and calls for a committee to judge it not the provost. There is a potential presentation at Showcase on this if guidelines and application is ready to go. Presented by Jason Jolley and John Bourhis.

8) Annual Evaluation of Faculty – Chris & Julie
      Tammy pointed out that annual evaluations are not written until the spring so doing something in the fall would be much better. Chris pointed out that he would like to take longer than a AAA meeting to do this. The deans also agreed to help develop it.

9) Status of Online Authorization across states (handout)