Meeting Notes – Academic Leadership Council – April 29, 2015
Notes by Mary Lynne Golden

Members Present:

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
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<tbody>
<tr>
<td>Frank Einhellig</td>
<td>Chris Craig - absent</td>
<td>Guest:</td>
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<tr>
<td>Rachelle Darabi</td>
<td>Joye Norris</td>
<td>Rob Hornberger</td>
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<td>Gloria Galanes</td>
<td>Stephenie Bryant</td>
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<td>David Hough</td>
<td>Helen Reid</td>
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<td>Victor Matthews</td>
<td>Tamara Jahnke</td>
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<td>Thomas Peters</td>
<td>Stephen McIntyre</td>
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<td>Don Simpson - absent</td>
<td>Cathy Pearman</td>
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<td>Greg Rainwater</td>
<td>Tom Tomasi</td>
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<td>Sharmistha Self</td>
<td>Julie Masterson</td>
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<td>Anson Elliott</td>
<td>Michelle Olsen</td>
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Announcements

1) Financial Disclosure Reminder
2) Diversity Workshop for Department Heads and Deans – May 1
3) All Faculty Recognition Reception – May 5 – MUST GET THE WORD OUT!!!!
4) USA Grants visit – May 6
5) Board of Governors – May 14
   a) Programs & Planning – 9:00 am – Visioning
   b) Finance and Facilities – 10:15am
   c) Full Meeting – 1:00pm
      a) Discussion Topic – Climate Study
      b) Provost Report includes:
         i) Foundation Award Winners
         ii) Excellence in Public Affairs Awards
         iii) Summary of Public Affairs Conference
6) Administrative Council Summer Retreat – June 19, 8:00am – 5:00pm, Alumni Center
7) ALC retreat – July 17, 2015
8) Showcase on Teaching and Learning, August 12, 2015
9) Rifle Range available for Fall 2015 use
10) HLC Visitors – Oct. 5-6, 2015
11) Policy Library and Provost Website Updating – Please give suggestions to Mary Lynne
12) Leisure Studies Accreditation site visit – Congratulations!

Discussion

1) Administrative Council Updates (Gloria)
The Bond Issue appears to still be alive in Jeff City and if passed it will be a great impact for Hill and Ellis Halls. Doing listening tours in the NW area of Springfield, May 4-26, 9 different sites. Ken McClure coordinating to listen along with Hospitals, City Officials, etc. Discussions are being held to increase the cigarette tax to put money into scholarships for Missouri students to attend any 2 or 4 year college in Missouri. Much like A+ money.

2) Math Placement requirements (Tammy & Rob)
   MDHE has decided to change the ACT score for placement in math and so now if a student has a 22 or better they place in College Algebra.
   a) Math Bootcamp course (Tammy)
      Holding the two weeks before school starts to guarantee placement into College Algebra. This is a one-credit course and will be charged a one-credit fee. Counts as an elective and is an online class. MTH 297 is believed to be the course.
   b) English?
      The MDHE document does mention English, but the ACT Reading score is now 18, but not sure what it was before.

3) Update on Testing Center (Tom & Frank)
   Supposed to be usable in the middle of August. However, nothing has been done yet in regards to the physical changes to the space, i.e., wiring. Primary usage for priority is students coming from College of Education to meet new state requirements. Then computers have to be adapted to also be used for other testing. Construction kick-off meeting will take place on April 30. SE corner of lower level of Meyer Library. The Library will be operating the testing center. Goal is to open mid-August. 52 seats with 3 carrels for special need accommodations, totaling 55 units.

4) Summer and Fall Enrollment Update (Rob)
   Registration for Summer and Fall as of end of scheduled registration is up 4.3% for Fall. All numbers are up. Summer is up 6.6% over last year. For Fall first time new in college is up 9%. Housing contracts are up also. Transfer students are holding the same and graduate students are slightly down from this point last year.
   a) Summer – Do we want to open any additional 2nd Block Classes?
      If there are any classes that need to be considered for the back half of the summer that needs to be offered, let Frank know if funding help is needed.
   b) High Points for Fall – any anticipated problems?

5) Update on Faculty and Staff equity considerations (Frank)
   Faculty equity requests were reviewed and discussed with the President and approved. Deans are aware of this. Staff equity has been turned into the President and discussed. The requests are now in the hands of HR and Ken McClure.

6) Diversity Training (Clif will be there)

7) Per Course Training – Frank’s comment – why & need

8) Annual Reappointment Form – under further review; comments?
   Further definitions need to be made in regard to terminology on the form. The Personnel committees are having some confusion between T & P guidelines as well as old merit guidelines. The multiple layers of evaluation with only one form are causing confusion. The progress toward T
& P should only be used against the T & P guidelines. Faculty are supposed to be given in the three areas, teaching, research and service. Overall is not required unless your guidelines state it. Probationary faculty in year 2 that aren’t evaluated until the spring are a definite yes for year 3, but this does not carry over for year 4. There is enough confusion to keep working on this and the Provost is considering appointing a committee to look at this and review again to see where we need to fix the problems. Will appoint folks to work on this issue in June in preparation for the July retreat.

9) Date and Time for AA Budget Committee meeting

- Executive Budget Committee meeting Monday, May 4
- Academic Affairs Budget Committee dates:
  - Thursday, May 7,
  - Tuesday, May 12
  - Wednesday, May 13****

Agenda items: how to split the dollars for faculty; potential pool of money for instructors (raise the lowest instructors, but no plan on how to do it)