ACADEMIC LEADERSHIP COUNCIL
APRIL 16, 2014
1:30pm, CARR 203

Meeting Notes – Academic Leadership Council – April 16, 2014
Notes by Mary Lynne Golden

Members Present:

<table>
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<th>Name</th>
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<tr>
<td>Frank Einhellig</td>
<td>Chris Craig</td>
<td>Guest:</td>
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<tr>
<td>Rachelle Darabi</td>
<td>Joye Norris</td>
<td>Mark Biggs</td>
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<td>Gloria Galanes - absent</td>
<td>Stephanie Bryant</td>
<td>Sue Morris</td>
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<td>David Hough</td>
<td>Helen Reid</td>
<td>Ken Coopwood</td>
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<td>Victor Matthews</td>
<td>Tamara Jahnke</td>
<td>Rob Hornberger</td>
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<td>Thomas Peters</td>
<td>Stephen McIntyre</td>
<td>Diana Jolley</td>
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<td>Don Simpson</td>
<td>Cathy Pearman</td>
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<td>Greg Rainwater</td>
<td>Tom Tomasi</td>
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<td>Ryan Giedd</td>
<td>Julie Masterson</td>
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<td>Anson Elliott - absent</td>
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<td>Michelle Olsen</td>
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Guests –

Ken Coopwood re: Diversity Study

Reconvene the Diversity Taskforce to help report diversity activities within the Colleges. Ken will be sending out letters to the Deans asking for task force members. Either the current member can re-appoint or be replaced. If possible the task force will be named by the end of the semester so that they can start in the Fall. Good Faith Planner: Now online. Instead of writing a narrative, you can now hit buttons explaining where the Colleges think they are at in regards to Diversity and what is being done. Also gives different models for helping getting units ready in regards to Affirmative Action data, etc. Also helps with building retention agenda. Good Faith Planners are due by May 16 or possibly pushed back in order for Ken to speak about it and give Deans an opportunity to finish. Extended to June 1 per David Hough.

Rob Hornberger re: Banner “Wait List” Functionality

Rob gave a brief presentation on using Banner for Wait Lists for classes. Deans are asked to send names to Rob in regards to who might sit on task force. The suggestion was made to add an admin assistant.

Penni Groves: Student participation in Off-Campus events

Penni spoke to the group about trips that students are taking. Things are more structured on the Student Affairs side since most of those trips are voluntary. We are all covered by the legal expense fund, so if someone sues someone from the University the legal expense fund will cover the attorneys and the settlement. The question is, are students covered? The answer is no. You want to make sure that the driver has a license and insurance. Do we want students to have health insurance and make it a requirement. If they have a health policy through the school then they are covered. All the international students have insurance buy insurance. Have a
list of who is traveling and their emergency contact information. Mark Biggs suggested that General Counsel develop an electronic generic version that when filled out a copy be sent to the Dean’s office and maybe even the Dean of Students office. Penni will develop a checklist; a protocol release; a fillable form that pulls the student class list.

Announcements
1) All Faculty Recognition Reception – April 21, 3:00-5:00pm, PSU Ballroom
2) Statewide Collaborative Diversity Conference – April 24-25, PSU
3) Women’s Leadership Conference – April 25-26, PSU Theatre
4) Graduate Interdisciplinary Forum – May 3, PSU
5) CNAS Research Forum – May 6, PSU Ballroom
6) CHHS Research Forum – May 5, PSU Ballroom
7) Spring Commencement – May 16
8) BOG Executive Committee – Today, 4:00pm
9) BOG Committee meetings and Regular meeting – May 15

Discussion Items
1) Admin Council meeting from 4/7 & 4/14 Update – Stephanie
   If you have to complete the Missouri Ethics reports those are due by May 1. Staff salary adjustments are to be in to Clif by May 1, send to the Provost first.
2) Graduate Need-Based Scholarship status report – Don
   Working for a $1,000 per semester for 3 semesters to students who enroll in their Masters program upon graduation for seniors who are eligible for Pell grants and have a certain GPA, but are not getting a graduate assistanceship. Would like to launch in January 2015.
3) HLC Conference Highlights – Tammy
   10 people attended the HLC Conference and we are on track towards the site visit. We did find out we don’t have enough data, but we have the resources to gather the needed data. Federal compliance is something that will be collected.
4) ALC Summer Retreat – Darr Center (if available)
   a) Dates under consideration – July 16 or 23 == Check Darr Center for 23rd.

Reminders and Information Sharing
1) Program Review/Accreditation follow-up Action Plans and Reports
2) Faculty Handbook Status Update
   a) Approved by Faculty Senate
   b) Hope to make June BOG meeting for approval
3) New Program and Program Change status
   a) BS General Studies – passed CGEIP, will go to Senate in Fall 2014
   b) MFA and DNAP – probationary approval by CBHE
   c) MS Applied
d) Behavior Analysis and MS Applied Second Language Acquisition – to be posted by MDHE today
e) DNAP – request for Institutional Change near ready to go to HLC
f) Various Certificates – are being sent to MDHE as Program Changes
4) Faculty Equity Requests – once we have agreed, Cost Centers will follow through with a PAF
5) Center for Community Engagement – “in discussion”
6) Honorary Doctorate to provide May Commencement address (Mr. Tatum, 10:00, Mr. Rush, 5:00)