ACADEMIC LEADERSHIP COUNCIL  
APRIL 15, 2015  
1:30pm, CARR 203

Meeting Notes – Academic Leadership Council – April 15, 2015  
Notes by Mary Lynne Golden

Members Present:

<table>
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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Frank Einhellig</td>
<td>Chris Craig</td>
<td>Guest:</td>
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<tr>
<td>Rachelle Darabi</td>
<td>Joye Norris</td>
<td>Nechell Bonds</td>
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<td>Gloria Galanes</td>
<td>Stephanie Bryant</td>
<td>Kathy Davis</td>
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<td>David Hough</td>
<td>Helen Reid</td>
<td>Joe Morris</td>
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<td>Victor Matthews</td>
<td>Tamara Jahnke</td>
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<td>Thomas Peters</td>
<td>Stephen McIntyre</td>
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<td>Don Simpson</td>
<td>Cathy Pearman</td>
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<td>Greg Rainwater</td>
<td>Tom Tomasi</td>
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<td>Sharmistha Self</td>
<td>Julie Masterson</td>
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<td>Anson Elliott</td>
<td>Michelle Olsen</td>
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Announcements

1) Financial Disclosure Reminder  
2) Will be scheduling an Academic Affairs Budget Committee meeting  
3) Missouri Public Affairs Hall of Fame Dinner, April 17, 6-8pm, White River Conference Center  
4) Spring 2015 Academic Integrity Days, April 21-22  
5) Student Research Presentations
   a) CHHS – April 23, 3:30-5:30pm, PSU Ballroom  
   b) CNAS – April 24, 2:00-4:00pm, PSU Ballroom  
   c) Graduate Interdisciplinary Form – April 25, 8:00am-1:00pm PSU Ballroom  
6) Diversity Workshop for Department Heads and Deans – May 1  
7) All Faculty Recognition Reception – May 5 – MUST GET THE WORD OUT!!!!  
8) Board of Governors – May 14
   a) Programs & Planning – 9:00 am – Visioning  
   b) Finance and Facilities – 10:45am  
   c) Full Meeting – 1:00pm  
9) Administrative Council Summer Retreat – June 19, 8:00am – 5:00pm, Alumni Center  
10) Showcase on Teaching and Learning, August 12, 2015  
11) Rifle Range available for Fall 2015 use  
13) HLC Visitors – Oct. 5-6, 2015  
14) Policy Library and Provost Website Updating – Please give suggestions to Mary Lynne  
15) Note: Internet funds were added to your budgets (on-going funds)

Discussion

1) Freshman Advising for Fall – SOAR & Advisor Roles (Rachelle)
   a) Not all FTFTF need the same Gen Ed classes the 1st semester
b) A class in the major is encouraged

c) One online math readiness course (will be offered this summer)

Kathy Davis and Joe Morris spoke to the group about helping students register for courses in the different areas to help ease the process for incoming freshman. SOAR is open and to date a third of the students are already registered for sessions for this summer. Joe will start communicating to the Deans each Friday to let them know what the SOAR leaders/advisors are experiencing in regards to class size and availability. Encouraged the deans to speak to the advisors for their general areas to see if they are experiencing and lows in classes especially in the foundation courses ENG & MTH. Recommend that students take at least two foundation courses their first semester. Encourage students to take ENG and COM into two semesters and not take them at the same time. Encourage the MTH in the first semester to help with sequencings. Popular for students as entry levels majors is ART 100, MED. High demand Gen Ed classes might need to be looked at in order to allow later SOAR registrations get seats.

2) Administrative Council Updates (Gloria, Chris & Frank)

a) Diversity Actions Inventory – Should be finished

b) All Equity Requests should be in to Frank by April 24
   i) Faculty (deadline for their requests was March 13); to Frank – April 15
   ii) Staff – follow the rules of Employee Handbook

c) Newspaper Program Continues

3) Study Away Scholarship – are all deans contributing again this year?

   COAL – kick in with President
   COB – does their own thing
   CHPA – does their own thing
   CNAS – will match what her students spend up to $5000
   COE – will match what students spend up to $5000
   CHHS –
   SAGR -
   
   Invite Elizabeth Strong to ALC regarding this topic.

4) HLC Annual Conference Highlights to Share (Tammy et. al.)

   Was able to look at other assurance documents; learn about how the survey works; All of the assurance documents are in, but not all the evidence is attached. With multi-site locations they are putting the international location/site/campuses back in. Will be visiting International sites again starting this fall.

5) Delaware Summary (Frank & Michelle)

   Two elements in this summary: number of faculty and is a back up to the resolution and includes what Chris hands out to faculty. Frank feels that the numbers are fairly accurate in regards to the faculty numbers reported on page 3. The 2nd part of this report is a collection of evidences that are comprised from the Delaware. The Delaware date is not gospel, but does compare to a large range of schools and does compare discipline by discipline.

6) Per Course Orientation (Chris)

   Orientation will be held on Saturday, August 8.

7) Certified Distance Education – Joye
Faculty can get certification on becoming Certified Distance Educator and will be able to put this in Digital Measures. Will have to complete 3 components and get the Certified Distance Educator award. Joye will have Mary Lynne send this out to ALC to share to faculty within the next week or so.

8) Teacher Evaluation Scales – Joye
Teacher Evaluations are done each semester. The scales are not consistent throughout the Colleges. Frank would like to get all the colleges on the same scales.

9) Senate Resolution on Tenurable Faculty (handout)
Talks about the need for more tenurable faculty. Provost does not disagree with this. The drafters of the resolution does not want to see the unlimited hiring of faculty that are non-tenurable and per course. The most non-tenurable faculty are instructors. Average about 21.8% instructors and that number stays pretty consistent. There are some faculty above the instructor rank and when you add them in (clinicals) it takes the percentage to approx. 25%.

10) SonicFoundary Storage – moving to SonicFoundary Cloud
Going to move to the mediasite information to cloud storage. Same cost if not more effective to move to cloud. Will revisit cost in a year.

11) Date for Provost Retreat?
a) Bond Building?
   Main 8 goals again
   July 14 or 16, 17,