Meeting Notes – Academic Leadership Council – March 4, 2015
Notes by Mary Lynne Golden

Members Present:

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<tr>
<td>Frank Einhellig</td>
<td>Chris Craig</td>
<td>Guest:</td>
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<td>Rachelle Darabi - absent</td>
<td>Joye Norris</td>
<td>Suzanne Shaw</td>
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<td>Gloria Galanes</td>
<td>Stephanie Bryant</td>
<td>Rob Hornberger</td>
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<td>David Hough - absent</td>
<td>Helen Reid</td>
<td>Debbie Penn</td>
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<td>Victor Matthews</td>
<td>Tamara Jahnke</td>
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<td>Thomas Peters</td>
<td>Stephen McIntyre</td>
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<td>Don Simpson</td>
<td>Cathy Pearman</td>
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<td>Greg Rainwater</td>
<td>Tom Tomasi</td>
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<td>Sharmistha Self - absent</td>
<td>Julie Masterson</td>
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<td>Anson Elliott - absent</td>
<td>Michelle Olsen - absent</td>
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Guest: Suzanne Shaw re: Branding

Vice President of Marketing and Communications gave a presentation in regards to the University’s branding. Missouri State University is our brand; Follow Your Passion, Find Your Place is the tagline, and the bear is the athletic/spirit mascot. MSU does have trademarked logos. Recently developed Standardized Unit logos. New custom logos will no longer be approved. Licensing rules remain in effect for merchandise.

Rob Hornberger re: Grading deadline

Grading deadline will now be moved to 2pm on the Monday after graduation instead of 10am. This might implement for Spring 2015, not necessarily going to happen this spring. There was consensus from the room that they would like to have this implemented in Spring 2015. Have training sessions for building sections.

Debbie Penn re: Dual Credit

Every college and university has been invited to send someone to sit on this committee. The committee is looking at cost, student requirements and faculty requirements as a group. The state level committee wants to get a fix on fees, so that there isn’t such a discrepancy. Wanting to set a minimum that you can’t go below, but you can charge above that. We would be happy to see that since we are being undercut by OTC. Want to make it accessible to students to bring it to GPA level for junior and seniors with support from school as well as parent permission. For freshman and sophomores must have a GPA of a 3.00, but not be in the 90th percentile. Instructor qualifications currently need specific degree levels. Wanting to change so that new language allows institutions to use professional judgment, and have 18 hours in the discipline. Instructors would have two years to complete a higher degree. At this time, these are recommendations, but unsure of exactly what yet.
Announcements
2) Digital Measures input deadline, March 1
3) Showcase on Teaching and Learning, August 12, 2015
4) Blackboard Collaborate
5) HLC Visitors – Oct. 5-6, 2015
6) Policy Library Updating – Please give suggestions to Mary Lynne
7) Budget Templates from Financial Services to Deans

Discussion
1) Administrative Council Updates (Gloria)
   Gloria has been sending updates each week. As of Spring 2016 students must have a minimum GPA as well as a minimum ACT score.
2) Board of Governors discussion topics
   The BOG will be talking about discussion topics for the upcoming board year. Topic: Student involvement in research; Scholarship of Teaching & Learning – what are faculty doing in the classroom; What does an online class really look like? (Eric Nelson); Regional collaborations; Service learning projects that includes community engagement.
3) Census enrollment report (Don)
   Dual Credit is up. Graduating seniors number is up. As of right now we are up 10% in freshman.
4) Program Review updates (Julie)
   Julie handed out a one-page summary of what will be done this spring. Will be in contact with department heads and will keep the deans in the loop.
5) Workload Policy (Chris)
   The college workload policy that was implemented in 2008 has not been really changed. Colleges will have their own policies. Departments can make their own workload policy but they must be in alignment with the college policy. The Provost office will approve the college level policies and not the department level policies. The next step will be to present the University workload policy to Admin Council. College workload policies will be due as soon as possible. Per Course and Emeritus do not need to be addressed in the college level policy unless the college really wants to.
6) Per Course and Adjunct Faculty Orientation (Chris)
   There is a proposed orientation on Saturday, August 8, 2015 for per course and adjunct orientation and maybe piggy-back with off-campus instructors.
7) Proposed Professional Dev. Day for Administrators re: Diversity/Title IX – April 24 (Chris)
   There will be guest speakers coming to campus to do diversity training with department heads and administrators on April 24. There will be a lot of interactive activities and could be a full day. This is going to bump into research days for several colleges and also some alumni events out of town.
8) Date for College Reports (Chris)
   College Annual reports are due in the summer. June 30, 2015
9) Classroom size rooms most needed?
   Frank will begin discussions with the deans that have classes in Hill and Ellis hall to start thinking about what classroom sizes will really be the best for the classrooms that are shared between
multiple colleges. What is the feel of what will the classrooms sizes are and/or will be in the future for rooms that would be optimal.

10) MSU 62 prerequisites? (Joye)

Joye asked the deans to think about how Outreach can work more effectively with departments in regards to prerequisites and auditing for MSU 62 folks. The suggestion was made to maybe bring a list of classes that might have a prereq. The sense around the table is that after seeing the list most classes will get a blanket “No”

11) The Academic Network (TAN)