Meeting Notes – Academic Leadership Council – February 5, 2014
Notes by Mary Lynne Golden

Members Present:

<table>
<thead>
<tr>
<th>Frank Einhellig</th>
<th>Chris Craig</th>
<th>Guest:</th>
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<tbody>
<tr>
<td>Rachelle Darabi</td>
<td>Joye Norris</td>
<td>Paul Gubbins</td>
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<td>Gloria Galanes</td>
<td>Stephanie Bryant</td>
<td>Arden Miller</td>
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<td>David Hough</td>
<td>Helen Reid</td>
<td>Keri Franklin</td>
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<td>Victor Matthews</td>
<td>Tamara Jahnke</td>
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<td>Thomas Peters</td>
<td>Stephen McIntyre</td>
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<td>Don Simpson</td>
<td>Kathy Coy</td>
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<td>Greg Rainwater</td>
<td>Cathy Pearman</td>
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<td>Ryan Giedd</td>
<td>Tom Tomasi</td>
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<td>Anson Elliott</td>
<td>Julie Masterson</td>
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Guests:  
Arden Miller – Credit by Exam
Arden Miller (Presidential Task Force on Online Education and Alternative Credit) spoke about his task force that he is chairing for the President. Has been looking at MOOC’s and also online courses. Has created some guidelines for departments to offer credit by exam. Stipends will be available for development of credit by exam things such as blueprints on how to do it, etc. Has been around for a while, but not too successful for doing it. By doing this it can take away students from certain classes. Students would be charged around $100 for the credit by exam fee and that money would go back to the department. Task force is also looking at creating MOOC’s for students that aren’t served such as disabled, etc and then taking a credit by exam test. This will be within the departments for creating the test and the open online course. Credit by exam tests do not get a grade just a pass/fail. At this time, the committee has not limited it to a certain numbers of tests. Until we know how popular MOOC’s will be they can’t determine how many credit by examination tests to have available. Guidelines are not developed yet.

Dr. Paul Gubbins was introduced at the Assoc. Dean for the new PharmD. Program

Announcements

1) Colin Powell & Public Affairs Events
2) All Faculty Recognition Reception
3) Board of Governors
   a) Finance Committee meeting – 8:30am
   b) PPC-BOG Committee meeting – 10:30am
   c) Board of Governors meeting – 1:00pm
Discussion Items

1) Admin Council Update

Don provided some preliminary data on the amount of classes starting at 8 & 9am for Fall 2014 from the 7:30 start time of the past. The large rooms are being used more, but still not optimally.

2) New Fall Class Schedule, MWF

3) Digital Measures

Michelle will be working with the Digital Measures committee to restore the interchange between Banner and Digital Measures. James Sottile from COE will be now chairing the committee.

4) 8 Goals Progress Reports (for BOG Retreat, March 6-7) -- Frank

   a) Enrollment
   b) Student Success

5) 2nd Block Classes – Joye

   Initially looked at this for the non-traditional students. Has room in several classes at this time. Doesn’t want to spread students out. Maybe move them into another course. The departments have been successful. ECP are lots of times the only classes open for student.

6) Updates on Assessment & QIP – Keri Franklin

   Keri handed out a list of courses that SGA highlighted as particularly useful Public affairs courses. Faculty members were also listed. She also handed out the latest information on QIP. Still taking QIP material for scoring. Will do another session the week after graduation. Going to be administering a student engagement survey this summer which is traditionally done the summer before the National Survey for Student Engagement (NSSE). Accreditation does tie in the NSSE, so these tests are important to show academic as well as non-academic experiences for students.

6) Advising Issues – Rachelle

   Rachelle and don have discovered a lot of students who do not have current advisors due to many factors. Don sending a list of those students to have them fix. Many students have changed their major but didn’t get to the departmental office to change their major.

7) Per Course Parking – Greg

Looking Ahead:

Events and Due Dates

Events for October 2013 – December 2013

October 2013

3    Plaster Center Dedication and Open House – 10:30am
3    Academic Advisor Forum – “Master Advisor Refresher Workshop”, 1:30 – 4:30pm, PSU 317
10-11 Fall Break
16   Academic Advisor Forum – “How First Year Students are Prepared for the University Experience”, 11:45am – 12:45pm, PSU 313
18   Academic Advisor Forum – “Boots to Books: Advising & Teaching Veterans”, 9am – Noon, PSU Ballroom East
18   PPC-BOG Meeting, 10:30am, PSU 308 – Focus: Study Away
18   Board of Governors Meeting – 1:00pm, PSU 313 – Focus: Diversity; will be recognizing the Ad Team
18   Wall of Fame Induction – 4:00pm
18   Alumni Awards Dinner – 6:00pm
19   Homecoming
22  Academic Advisor Forum – “Competitive National & International Fellowship Opportunities”, 12:30 – 1:30pm, PSU 313
23  Academic Advisor Forum – “An Introduction to the New General Education Program”, 11:45am – 12:45pm, PSU 313
25  Academic Advisor Forum – “Emerging Trends in Academic Advising”, 8:30am – 3:00pm, PSU 313
25  Summer Faculty Fellowship applications due to Graduate College
30  Academic Advisor Forum – “Engaging Students with Faculty and Staff: Breaking the Ice with Technology”, 11:45am – 12:45pm, PSU 313
31  Academic Advisor Forum – “Career Advising Workshop”, 1:00 – 4:00pm, PSU 312

November 2013
11  Public Affairs Convocation – Blake Mycoskie (TOMS Shoes), speaker
27-29  Thanksgiving Holiday – University Closed

December 2013
3   Academic Advisor Forum – “New Retention Center in Blackboard: What Advisors Need to Know”, 12:30 – 1:30pm, PSU 313
4   Academic Advisor Forum – “Addressing Common Issues when Advising Transfer Students”, 11:45am – 12:45pm., PSU 313
5   Last Day of Classes
7-12  Finals Period
13  Board of Governors Meeting
13  Fall Commencement
23-31 Holiday Break – University Closed