Meeting Notes – Academic Leadership Council – December 7, 2011

Notes by Neosha Mackey

Members Present:

<table>
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<tr>
<th>Frank Einhellig</th>
<th>Pawan Kahol out</th>
<th>Guests:</th>
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<tr>
<td>Carey Adams</td>
<td>Dennis Kear</td>
<td>Steve Foucart</td>
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<td>Stephanie Bryant</td>
<td>Neosha Mackey</td>
<td>Etta Madden</td>
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<td>John Catau</td>
<td>Victor Matthews</td>
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<td>Kathy Coy out</td>
<td>Joye Norris</td>
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<td>Rachelle Darabi</td>
<td>Kent Ragan</td>
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<td>Terrel Gallaway</td>
<td>Greg Rainwater</td>
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<td>Chris Herr</td>
<td>Helen Reid</td>
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<td>Tammy Jahnke</td>
<td>Don Simpson</td>
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Budget Questions: Steve Foucart

- Draft of how to share summer school revenue. (Handout) Gave actual for Sum 2010 and 2011. Estimated Sum 2012 at 10% increase. Provides $418,627 excess revenue to share 52/48 colleges to central. Need to work out the details on how to allocate between colleges. How to split when some flat and others grow. More complex problem. Look at 3 year rolling average for summer. Look at credit hour production for the entire year. May-June intersession is tied to Summer school. Would all intersessions be included at some point? We have August and January intersessions. August tied to fall, January is tied to spring. The plan is to look forward to the next fall semester to make sure regular semester is not raided. Forward look is fine with Steve. Doesn’t need to go to AA budget committee for a vote. Have to factor in internet courses. Already a kickback on internet courses-$55/headcount.

- Mid-year Raises: Chart showing portion to share with the central administration for the mid-year salary raises. More money involved now. Stephanie asked about the fringes. Neosha asked about intercollegiate athletics. 61999 doesn’t show everything. Look at your 61999 carefully.

- BearPass: Buildings with card reader. Anyone with access will need new cards. Re-card the whole campus.

Etta Madden w/ Rachelle Darabi re: Gen Ed & Public Affairs Assessment: Meeting with Faculty Senate officers. Who is responsible for overarching Gen Ed and Pub Affairs goals? Met with FCTL and Kelly Cara. Terrel will go back to Senate and have some discussions about this. GenEd Taskforce almost finished with learning outcomes. Will go to Senate and CGEIP. Then will look at assessment plan. What did HLC report say about assessment in 2005? Was it overall assessment or GenEd and PubAffairs? Session that talks about having a minor systematic program process. Need systemic university overview. Want to make an overall plan that is inclusive of ideas from all areas. As CGEIP brings on new members, colleges need to have strong people on CGEIP who can help with the GenEd discussions. Would CGEIP end up doing assessment of GenEd and PubAffairs? Perhaps some, for example, critical thinking skills-a number of different courses might teach that. Want to assess student learning across many different courses, how to look at? How to gather data across several courses? Tammy-a school
she visited for HLC used standardized test. Looks at broad categories. MSU has assessment coordinator, assessment committee and CGEIP. So who is doing what? That’s what we are trying to solve. Will have some discussion on what we might need to do on tweaking program review. Need it as some are working on program reviews already. Program is much better now for HLC than in the past. Get this resolved by end of Spring. Need to know what GenEd is going to be, marginally different or significantly different. Public Affairs component—imbedded in GenEd or separate. Probably will be some of both. No overall institutional way to assess Pub Affairs. What about transfer students. Those who come with AA degree, we agree that they have Gen Ed. All take exit exam can break out who is transfer.

Announcements (Einhellig)

1) **No AAA on December 12—none.** Deans could meet with Steve.
2) **BOG Orientation-Dec.** One-pagers look good.
3) **FY2013 Budget Request.** Booklet distributed.
4) **NCATE Response and Planning Committee**—everyone has accepted appointment to serve on committee for response and rejoinder.
5) **Associate Provost Search Update:** Tammy turned in list of 5 with strength & weaknesses. No way to interview before Christmas. Will be after Holiday.
6) **Dean of Library Services—Stephanie will chair the committee. FE working on committee.**
7) **COAL—two ways of doing it—interim or search. Will talk with Clif more.**

**Discussion Items**

**Timeline for Review of Departmental Tenure-Promotion guidelines (handouts).** Committee will review and report to FE on a three-year cycle. Only those listed under 2012 will be done this year (less Cooperative Engineering.) Can send FE substitutes/changes. Carey can remember doing this more regularly when he was Dept. Head. Dean told department these are things to look at changing. Faculty said no. What is the enforcement method? All faculty have research responsibility. Need clear guidelines.

**Academic Calendar for 2013-2014 (handouts) (Catau)** questions about Thursday evening classes meeting on Tuesday. What is Spring Holiday—Easter—Other discussion. Any questions/comments get to John quickly.

**Report from CAO meeting (John) Chief Academic Officers**—combined 2 & 4 year meeting. Performance funding. Talked about new money—probably means that if we get 5% cut this year and then get 1% next year—that is “new: money. The 2-year colleges have set of criteria all will follow. Four-year colleges have some common measures. CBHE probably won’t approve individual measures until February. Gov. insists on affordability. Difficult to do. Now looking
at efficiency. MSU in the middle on efficiency. Last Thursday, two legislators prefed CBHE shall require all to replicate best practices for remediation... Articulation and transfer—by 2014 statewide core transfer library of 25 courses that are transferable among all institutions. Develop policy on reverse transfer. Commissioner Russell met with the group and noted that his staff is working on Missouri’s response to the Lumina Foundation’s Big Goal. This may translate into a goal of achieving 60% degree completion (2 or 4 year and advanced certificates) among the target group (ages 25-64) by 2025. Degrees, etc. don’t take into account part-time non-traditional students. WinWin-searching database to identify students who had enough hours to graduate but didn’t apply to graduate—will go ahead and award degree. Look at those with 9 hours or less to go—look at those students and see what we can do. What about students who go to military service? 6 year completion requirement is non-productive for non-traditional and minority students.

Reevaluation of general education transfer equivalencies (handout) (Simpson) Modifying transfer re-evaluation system. Need way to route these to department or deans. Here’s a possible way to change. Some could go to several department or several colleges. Go right to an office. Look at and talk about next year. Trying to be transfer-friendly. Look with reason. Would rather have student here for two more years than lose them over one course.

Spring Registration—Currently 1900 undergraduates and 375 graduate students have not registered for spring or to graduate. Many (2/3) have financial encumbrances. No more cancellation for non-payment of fees.

1) Around the Room

Terrel—Bear Pass will use picture on file.

DESE—Dennis is almost to the end of uncovering facts that were in the reports. All of the program writers have submitted additional information.