Meeting Notes – Academic Leadership Council – December 10, 2014
Notes by Mary Lynne Golden

Members Present:

<table>
<thead>
<tr>
<th>Frank Einhellig</th>
<th>Chris Craig</th>
<th>Guest:</th>
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<tr>
<td>Rachelle Darabi</td>
<td>Joye Norris</td>
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<td>Gloria Galanes</td>
<td>Stephanie Bryant</td>
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<td>David Hough</td>
<td>Helen Reid</td>
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<td>Victor Matthews</td>
<td>Tamara Jahnke</td>
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<td>Thomas Peters</td>
<td>Stephen McIntyre</td>
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<td>Don Simpson</td>
<td>Cathy Pearman</td>
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<td>Greg Rainwater</td>
<td>Tom Tomasi</td>
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<td>Sharmistha Self</td>
<td>Julie Masterson</td>
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<td>Anson Elliott - absent</td>
<td>Michelle Olsen</td>
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Announcements
1) Board of Governors meeting
   a) Dec. 11 -- PPC-BOG, 1:30-2:45pm, PSU 308 (Vision Steering Committee)
   b) Dec. 11 -- Finance Committee, 3:00-4:45pm, PSU 308
   c) Dec. 12 – Citizen Scholars Breakfast, 7:30am, PSU 400
   d) Dec. 12 – Board of Governors meeting, 9:00am, PSU 313
2) The Public Affairs Conference schedule will go live – Dec. 10
3) US Professor of the Year Nominations – Dec. 19
4) Nominations for candidates for Board of Governors Public Affairs Award, Jan. 14 - Rachelle
5) Blackboard Collaborate
6) Coalition of Urban and Metropolitan Universities university member benefits – Contact Mary Lynne for Login information
7) Fringe Rates [http://www.missouristate.edu/financialservices/66246.htm](http://www.missouristate.edu/financialservices/66246.htm)
8) Update reporting on 2014-2015 University goals – December 15 at Administrative Council

Discussion
1) Administrative Council Updates (Gloria)
   Don Clark is retiring. Cherry Street is closing for a time next week. Debbie Letterman is taking over Commencement. Met all 5 performance goals for funding. IRS found no problems with audit. CBHE is looking at concerns for higher ed. Received two Innovation grants from the state. One in HRA ($185,000) and one in MCL ($100,000). Ryan DeBoef will monitor the legislative stuff in regards to fiscal impacts and only contact others as needed.

2) Spring Enrollments
   a) Spring Registration (Don)
      Numbers are up for now. One out of 8 students are an online student.
   b) Students Not Registered (Rachelle)
Encourage students who have not registered yet.

c) 10 year history
Don gave the group a history of the past 10 years of Fall enrollment and broke it down in several ways; Freshman to Senior; In state vs. out of state; males vs. females; resident vs. non-resident (out of country). Tammy would like to see student credit hour production run.

3) Academic Calendar for 2016-2017 (Chris)
The President wants to use the 2015-16 calendar as a benchmark for not going back to the old way. Steve McIntyre does not feel that this is going to be an issue with faculty.

4) Performance Measures
a) Current list
State will be doling out money based on performance measures. Each performance measures amounted to $760,000. All the new money will be divided among the measures. The money will be placed into the ongoing money of the base of the university after one year as ongoing money. Meet sustained excellence this time around. We are scoring within the 45-%.

b) Critical Fields
Choise increasing graduation rates in critical field areas in the state of Missouri. Will be looking at STEM areas over all other areas.

5) Annual Evaluation forms (Julie & Chris)
After meeting with Department heads and Deans on annual evaluations, Chris and Julie went to colleges and did some follow up. Got feedback on forms for probationary faculty and also tenured faculty. Took forms to meetings and got feedback and decided that for probationary faculty we need to have delineated areas on teaching, research and service and if those areas are satisfactory or unsatisfactory. Chris and Julie got feedback from the room on the forms and some suggestions were made in a way to tweak the forms. Will go with the Probationary form but hold off on the tenure/promotion form.

6) Credit by Assessment details
a) Transfer credit
Don’s area is working on transcript issues for Western Governors. WGU uses competencies rather than credits. MSU has already had two transcripts come in. At CAO meeting, several administrators had attended a session at Western Governors and were impressed by their assessment process. MSU doesn’t have all the answers yet on WGU transfers.

b) Marking on transcript
The Registrar is working on figuring out how to mark credit on our transcripts.

c) Visibility
The Provost will establish a committee to examine what to do with students who have completed credit by exam at other institutions.

```c) Fee
Fees for credit by exam will be $100 – must be all or nothing for each course. Any use of fees must be displayed on Departmental website and will be on a central website which is to be determined.
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e) Transfer credit from Western Governors
7) Visioning Process update – will be discussed at PPC meeting
8) Fee Resolution – final considerations – don’t turn in anymore. Not approved yet, but going forward to next level
9) Program Admission requirement for GPA
10) Electrical Outage – May 16-17, 2015