Meeting Notes – Academic Leadership Council – October 2, 2013
Notes by Mary Lynne Golden

Members Present:

<table>
<thead>
<tr>
<th>Member</th>
<th>Guest</th>
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<tr>
<td>Frank Einhellig</td>
<td>Chris Craig</td>
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<tr>
<td>Rachelle Darabi</td>
<td>Joye Norris</td>
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<td>Gloria Galanes</td>
<td>Stephanie Bryant</td>
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<td>David Hough</td>
<td>Helen Reid</td>
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<td>Victor Matthews</td>
<td>Tamara Jahnke</td>
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<td>Thomas Peters</td>
<td>Stephen McIntyre</td>
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<td>Don Simpson</td>
<td>Kathy Coy</td>
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<td>Greg Rainwater</td>
<td>Cathy Pearman</td>
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<td>Ryan Giedd</td>
<td>Tom Tomasi</td>
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<td>Anson Elliott</td>
<td>Julie Masterson</td>
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<td>Guest:</td>
<td>Penni Groves</td>
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<td>Jeff Morrissey</td>
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Guests: Penni Groves re: Sponsored Dependents

Penni handed out the expected definition of Sponsored Dependent. MSU is trying to follow MU lead on this. Have included same sex marriages in the definition except for tax purposes and will be counted as opposite sex couples. The initial change will be to the employee handbook. The faculty handbook committee has seen the FAQ on this, but ALC has not. The FHRC is supportive of the change the BOG makes, and will make changes after board meeting and make changes to handbook to be consistent. This does not affect MOSER’s because we do not control MOSER’s. Effective date would be January 1, 2014 if passes the BOG.

Mary Ann Wood & Lora Hobbs re: Stomp Out Hunger campaign

Mary Ann Wood & Lora Hobbs presented a quick background on the Stomp Out Hunger campaign. November 15-17 – Million Meal Pack-a-thon

Jeff Morrissey re: Blackboard tools and other course management systems

Announcements

1) Mind’s Eye available in the Provost’s Office

2) Staff Equity adjustments – not open again until next summer

   Question – can this be sinked up with faculty equity requests

3) Class Schedule Change for Fall 2014

   Been presented to Admin Council – Dee Siscoe has spoken to SGA and they are supportive of the change, so Frank will bring it back to Admin council for Monday, Oct. 7

4) Faculty Research Grants

   21 applications sent in – another application period in spring 2014. Jeff recommends getting a committee together and work with Procurement, etc. The DEC will put together marketing information to bring back to ALC. Jeff proposed forming an ad hoc committee from the DEC and IT Council and do a study to bring back information from ALC.
Discussion Items

1) Administrative Council Highlights - Stephanie & Frank
   - United Way – promote in perspective units
   - Increase for dependent coverage on health coverage
   - Try not to schedule events that would conflict with Family weekend

2) Low Completer Report – an update
   - Four low completer classes – AGR needs to send to Kathy and she has to submit it before she leaves.

3) St. Charles agreements (4) for Oct. 4

4) Exit Testing methodology – finalize
   - The decision to make the exit test required satisfying state demands, we have given them by pencil and paper and we did a trial run electronically last summer. The decision has been made to go computer based and un-proctored. Starting immediately.

5) Enrollment Targets – Don Simpson
   - Deans have 3 weeks to reply – Oct. 24

6) Cash Collection Points – Greg
   - Audit is just about done. Preliminary information handed out to Deans. This is closed record reporting at this time. This audit represents cash collections at each college and SAGR. Greg asked Deans to review and answer the questions of: do we need to be collecting all of this money, can these be moved to e-market, is there a way to get around having actual cash in hand.

7) PSIP Workshops – is additional help needed?
   - Chris and Julie did training sessions on PSIP and had very low turn out. The deans feel that it might be a little too early to do any training yet.

Looking Ahead:

Events and Due Dates

Events for October 2013 – December 2013

October 2013

3  Plaster Center Dedication and Open House – 10:30am
3  Academic Advisor Forum – “Master Advisor Refresher Workshop”, 1:30 – 4:30pm, PSU 317
10-11 Fall Break
16  Academic Advisor Forum – “How First Year Students are Prepared for the University Experience”, 11:45am – 12:45pm, PSU 313
18  Academic Advisor Forum – “Boots to Books: Advising & Teaching Veterans”, 9am – Noon, PSU Ballroom East
18  PPC-BOG Meeting, 10:30am, PSU 308 – Focus: Study Away
18  Board of Governors Meeting – 1:00pm, PSU 313 – Focus: Diversity; will be recognizing the Ad Team
18  Wall of Fame Induction – 4:00pm
18  Alumni Awards Dinner – 6:00pm
19  Homecoming
22  Academic Advisor Forum – “Competitive National & International Fellowship Opportunities”, 12:30 – 1:30pm, PSU 313
23  Academic Advisor Forum – “An Introduction to the New General Education Program”, 11:45am – 12:45pm, PSU 313
25  Academic Advisor Forum – “Emerging Trends in Academic Advising”, 8:30am – 3:00pm, PSU
25  Summer Faculty Fellowship applications due to Graduate College
30  Academic Advisor Forum – “Engaging Students with Faculty and Staff: Breaking the Ice with Technology”, 11:45am – 12:45pm, PSU 313
November 2013
11  Public Affairs Convocation – Blake Mycoskie (TOMS Shoes), speaker
27-29  Thanksgiving Holiday – University Closed

December 2013
3   Academic Advisor Forum – “New Retention Center in Blackboard: What Advisors Need to Know”, 12:30 – 1:30pm, PSU 313
4   Academic Advisor Forum – “Addressing Common Issues when Advising Transfer Students”, 11:45am – 12:45pm, PSU 313
5   Last Day of Classes
7-12  Finals Period
13  Board of Governors Meeting
13  Fall Commencement
23-31  Holiday Break – University Closed