Meeting Notes – Academic Leadership Council – October 1, 2014
Notes by Mary Lynne Golden

Members Present:

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<tr>
<td>Frank Einhellig</td>
<td>Chris Craig</td>
<td>Guest:</td>
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<td>Rachelle Darabi – absent</td>
<td>Joye Norris</td>
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<td>Gloria Galanes</td>
<td>Stephanie Bryant</td>
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<td>David Hough</td>
<td>Helen Reid</td>
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<td>Victor Matthews</td>
<td>Tamara Jahnke</td>
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<td>Thomas Peters</td>
<td>Stephen McIntyre</td>
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<td>Don Simpson</td>
<td>Cathy Pearman</td>
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<td>Greg Rainwater</td>
<td>Tom Tomasi - absent</td>
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<td>Sharmistha Self</td>
<td>Julie Masterson</td>
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<td>Anson Elliott</td>
<td>Michelle Olsen</td>
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Announcements
1) MSU/OTC Administrators meeting – October 8, 8:00am, PSU 308
2) Deadline for the 2016-2017 Public Affairs theme ideas – Oct. 17 (submit names to Rachelle)
3) Board of Governors Meeting, Oct. 17
   a) PPC Committee, 8:00am, PSU 308
   b) Finance Committee, 10:15am, PSU 308
   c) Board of Governors meeting, 1:00pm, PSU 313
   d) Wall of Fame Ceremony, 4:00pm, PSU 3rd floor
   e) Homecoming Events – see events at: [http://alumni.missouristate.edu/homecoming/](http://alumni.missouristate.edu/homecoming/)
4) Department Head & Dean Retreat on writing Annual Evaluations, Oct. 24
5) MSU/OTC Academic Department Head Joint Meeting – November 3, 2:00pm, OTC
6) Governor’s Conference on Natural Resources, Nov. 12 – 13, White River Conference Center
7) MDHE Transfer Course Library – [http://dhe.mo.gov/coretransfer.php](http://dhe.mo.gov/coretransfer.php);
   a) 26 courses approved by Coordinating Board
8) Discovery Center – Free today! (open until 7pm)
9) TB Testing for all new faculty (Chris)

Discussion
1) Administrative Council Updates (Gloria)
   Ken McClure is making a master list of servers around campus. Based on information then more discussions will commence.
   Marketing and Publications is proposing a central Newsletter for campus instead of folks receiving many newsletters from around campus.
   Tom Downs coming in November. Looking for white papers from Deans.
2) New Financial Needs Scholarship for Graduate Students
(http://www.missouristate.edu/FinancialAid/scholarships/Graduate.htm)
    Have to be Pell eligible in your last semester and out of school a year. Scholarship is need-based on income. $1000 each semester 3 years in a row. Can’t combine this with a Graduate Assistantship.

3) Identifying faculty for sexual assault discussions (Chris & Steve)
    Would like to get a list of faculty who would be interested in being part of discussion on Title IX, or leading discussions, etc. Deans would need to identify faculty with a relative interest or expertise in the matter of sexual assault. Deans have been asked to send names to send to Chris before the BOG meeting on Oct. 17.

4) Updates from Don Simpson
   a) Enrollment Targets
      Deans have been asked to provide enrollment targets for the 2015 school year and provide a one-page summary of how they came up with the target numbers. Will share this with the enrollment management committee. Don would like this information by the 29th of October so he can provide to the enrollment management committee on Nov. 3.
   b) Retention Data
      Don encouraged the Dean’s to use the Retention module on Bear Intelligence. Looking at the numbers might help the Deans to know where tactics need to be concentrated for retaining students. Michelle Olsen spoke about a new report that is being developed on retention rate and the numbers have been broken down by college and department. By using the Fall census 13 headcount and comparing to Fall 2014 beginning of semester. Will provide the information on who returned to the department and who returned to another department and if they graduated.
   c) OTC Academic Administrators/Dept. Head Meeting, Nov. 3, 2-4pm, OTC

5) MDHE Performance Funding revisions (Frank)
   a) http://dhe.mo.gov/performancefunding
      Allowing some changes in the way people have cast or looked at performance funding like what is your peer comparison group going to be. They have a list of schools that are proposing changes in comparison groups. There is an opportunity to propose changes. We have proposed changes to compare to a group for 24-hour completion. We are on the board agenda to approve this change.

6) Board of Governors – Value & Breadth of Faculty Research (handout)
   A handout was given on what will be presented to the BOG with some of the questions that will be “planted” to the Board members. We will be handing out a list of helps for faculty that go beyond research helps. This will include teaching helps as well as research helps. Includes research grants, sabbaticals, summer fellowships, writing fellow, etc.

7) Visioning Steering Committee (Frank)
   a) Does anyone have any additional assumptions beyond the list we prepared a month ago?
   b) ALC members on the Committee: Sharmistha Self, Tom Peters, Stephanie Bryant, Tammy Jahnke, Frank Einhellig
      Deans have all been given a list of major assumptions.
   c) Feed suggestions for Task Force to above!
Report back to Frank what would be a reasonable sub-committee for this. Technology, exculpated expense, shift in demographics, AGR, STEM, globalization, etc.

8) New Fees
   a) Provost will put in generic $100/course for Credit by Assessment
      The provost office will put a $100 fee for credit by assessment on a class that is developed for a course. There will be a generic fee that will be charged for the class and will be covered by the provost office.
   b) Program Specific (discuss with Frank beforehand)
      These will not be blanket approved. Need to discuss with Frank ahead of time but will be looked at pretty hard.
   c) Course fees (discuss with Frank beforehand)
      Course fees will also not be blanket approved. Must really make a case to submit for consideration. If the change is on a pre-approved fee because materials have gone up that will be easier to submit than if a fee is wanted to be tacked on to a class just to create revenue for a department.

9) There is a new recruitment firm that is being retained for 6-months to help with recruitment of search candidates to help meet the targets set forth by the President. They can help with searches, they will help with matching applicants, have a resume’ database, will e-blast search material, etc.