Meeting Notes – Academic Leadership Council – April 11, 2012
Notes by Neosha Mackey

Members Present:

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<tr>
<th>Frank Einhellig</th>
<th>Pawan Kahol-Tom Tomasi</th>
<th>Guests:</th>
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<tr>
<td>Carey Adams</td>
<td>Dennis Kear</td>
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<td>Stephanie Bryant</td>
<td>Neosha Mackey</td>
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<tr>
<td>Kathy Coy</td>
<td>Victor Matthews</td>
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<td>Chris Craig</td>
<td>Joye Norris</td>
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<td>Rachelle Darabi</td>
<td>Kent Ragan—Here at end</td>
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<td>Terrel Gallaway</td>
<td>Greg Rainwater</td>
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<td>Chris Herr</td>
<td>Helen Reid</td>
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<td>Tammy Jahnke</td>
<td>Don Simpson</td>
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Announcements

- **Budget sheet return – due Friday**—Budget templates due end of week, April 13.
- **Guidelines for Enrollment Incentive – Funding Proposals**—Get proposals on a one page. Proposals for enrollment enhancement funding will be submitted to the Provosts office by April 16, 2012.
- **COPHE letter related to Willow Springs—Three Rivers Community College. 20 miles from West Plains. COPHE letter that TRCC not do this.** Should not have another state institution coming in and offering same courses. We have little control over what the private and for-profit schools do.
- **MU Medical School implications**—Expand medical school here. Long term issue. Several concerns. Students may not compete directly, but competition is quite real for how many students clinical sites can accommodate. Need a better relationship to cooperate on issues. Frank has asked Helen to outline needs/desires for health sciences here.
- **May Board of Governor meeting time change: May 17, 1:30pm**—AA component undecided whether meeting with Student Affairs—both share the same agenda items. Plus/Minus grading. Public Affairs Recognition for Faculty & staff.
- **Equity Requests**—Have been approved by Clif. PAs should now be approved.

Discussion Items

1) **Key Performance Indicators** – Draft 3 (handout) Main change is to 9 & 10 to connect with LRP. Edited 7 a little. #9—comment/question about hiring more Instructors and the impact on student/faculty ration. Doing that (more instructors) decreases % with terminal degrees. FE—statement of fact, not statement of quality. Instructors may have terminal degrees—Psych. Terrell these ratios are pretty fundamental items. Provost Office still gives report to Faculty Senate each year. How is student/faculty
ration done? FTE Students/FTE faculty. FTE—how to calculate. Standard way to calculate—Remove faculty who teach only graduate programs. All of these ratios are done in a standard way nation-wide.

a. **Open Forum**—April 30: 3 pm LIB 101. Long Range Plan (LRP) is important document for us.

b. **Long Range Plan achievements**

2) **Highlights from:**

a. **Administrative Council Update – Frank & Tammy**

Tammy-SGA day at the capitol. Wonderful. Governor’s Excellence in Education—Eric Nelson MSU Representative. Program specific fees document back to Deans to be revised. Gift announcement next Tuesday at 4 pm. Union Club. Steve Foucart tightening some policies and procedures. Perkins Loans—default rates have doubled. Want to tighten down when sent to Collection agency. Frank—Legislative action on budget—none of us know yet. Legislative session will wind up toward end of May. House and Senate have proposed ways to have a static budget. Some discussion in legislature to do more building. Lottery funds up, Fine Arts Academy is getting some funding reinstated.

3) **HLC Quality Improvement Initiative (Tammy)**: Ideas for Quality Improvement Initiative. TJ and FE will go to Faculty Senate and then Admin Council about this. Goal of QI is to do something significant. Current thinking is tying in Public Affairs mission and overarching student success and excellence.

Tammy went to presentation from Illinois State University. ISU presented how they worked on the quality initiative—General Education Program Assessment. Pick 2-3 Learning outcomes and do them well. For LO have developing, established, and advanced. Identify assignment or test that shows that student understands—etc. Assessment person makes copies randomly—no identification. Group of faculty is paid to sit and evaluate each based on the Learning Outcomes (at Illinois State).

MSU—Diversity & Gen Ed. Collect from Curricular and co-curricular side. Coopwood—have more learning opportunities. Draft from Tammy—on how to do this. Task Forces to do various parts. Year one is 2012-2013. Proposal is due Sept. 1, 2012. Involvement with all colleges, CGEIP. Tammy will send Illinois State web site to us. GenEd Assessment—big thing coming. Tammy’s proposal has advantages of being simpler. No one wants to see two separate things happening. Terrell-Inclusive Excellence—seems like mixing with GenEd is difficult—worried about linking curriculum with IE. Look at co-curricular items to see how related to student learning. How can this be accomplished
by Sept. 12? Have a short period of time to get this done. Invitation letter from HLC to join an Open Pathway. More substantial Report at the end of 4 years. Our quality initiative is squeezed into 3 years. Pay faculty on the front end to get this started. CGEIP good for Tammy to talk with. Will have a HLC Steering Comm. Have a HLC Review Committee. http://assessment.illinoisstate.edu/generaleducation/ gets one to the FAQs, etc. Might want to invite someone from ISU to work with us. Do they have way to upload student products? Didn’t sound like they used technology for the analysis. Will need collective decision on this issue.

4) **Board of Governors – Public Affairs Staff/Professorship (Rachelle):** Edits suggested two weeks ago at ALC not done. BOG wants student involvement in the selection process. Send someone forward from each college. Student involvement at that level. No self-nominating. Staff side: Work with Earl Doman. Start out with each college deciding out how to do. Then discuss plans and develop one way to do this nomination process. Once a year, three people selected. Probably do need to do it the same. Six colleges, School of Ag and Library.

5) **Framework for Program Specific Enrollment Fees – Update:** Lots of discussion in Admin Council. Impact on Enrollment. Assess this annually. What is impact? Be more specific about what the fee is for and what it will do. Take second page and be more concrete. Whatever people pick out of the list on page 1 then on page 2 describe how to measure those. Too much hedging language. Sunset language i.e. needs some way to take off the fee.

6) **Around the Room**
   - [Public Affairs conference](#) next week.
   - Don Simpson halfway through registration for Summer and Fall. Will need every student.
   - Graduate Students IDF Saturday, April 14.
   - CHHS Student Research Symposium, on Thursday afternoon, April 12.
   - Two library candidates on campus on week of April 23-26. Watch for information.
   - CHPA Research Forum this Friday, April 13, noon-3.
   - Come to the [Cabaret](#).
   - AAA next Monday, April 16, 3:00 pm LIB 101. Carol Aslanian special guest.
   - [Tent Theatre 50th anniversary exhibit](#) opening Wednesday, April 18, 4:30 – 6 pm Meyer Library 306.

**Looking Ahead:**
Events and Due

Dates

April 16 – Call for Applications deadline for Luella Stuck Cline Library Resources Award

Events for April – June 2012

April 2012
13  CNAS Undergraduate Research Day
13  HRA Regional Research Symposium
14  Graduate College Interdisciplinary Forum
16  AAA
17-20  Public Affairs Conference
20  Dedication for McQueary Family Health Sciences Hall, 3:00pm
21  Spring Showcase (recruitment event)

May 2012
1  Academic Advising Workshop: A Conversation about Diversity and Inclusion, 12:30pm – 1:30pm, PSU 313
2  Academic Advising Workshop: Senior Exit Exams and First-Year Student Feedback, 11:45am – 12:45am, PSU 313
3  Academic Advising Workshop: From Passion to Objectivity – the Nuts-and-Bolts of Study Away, 12:30pm – 1:30pm, PSU 315
11  Study Day
12-17  Finals
17  AABOG – 9:00am, location TBD
17  Board of Governors, 1:30pm, PSU 313
18  Spring Commencement
21  AAA (if needed)
28  University Closed for Memorial Day

June 2012
22  Board of Governors Meeting, 1:00pm, West Plains