

Sims-Giddens, S. (Ed.) and Kruse, K.

**Creating and Updating Policies and Procedures for an Occupational Health Mobile Service.**

Creating and updating policies and procedures should occur on a regular basis, however, a review may be delayed for a variety of reasons. New medications or guidelines were researched and included in the policy and procedure manual to assist in the provision of health care for employees of local companies. Occupational nurses providing regular care were educated about the new additions.

Lewin and White's Leadership Theory was used to seek input from staff about specific identified needs. The outcome of this project is current health policies and procedures to deliver care for employees of local companies.