



**Missouri State**  
UNIVERSITY

# FAQ SPRING



Information for Incoming Students for the Spring 2009 Semester

# Congratulations

on your admission to **Missouri State University** for the spring 2009 semester! We look forward to having you with us, and have prepared this booklet to answer some of the questions most frequently asked by new students.

## Is there anything else I must do to complete the admission process?

*If you are still in high school*, we will need a final, official transcript from your school after you graduate, showing your date of graduation *and* completion of the 16-unit high school core curriculum. Failure to complete the core curriculum may result in cancellation of your admission.

*If you have taken courses for college credit while in high school*, we also will need a transcript from each college through which you will have earned credit, even if your credit appears on your high school transcript. Please contact the college(s) through which you have earned credit and request that your official academic transcript be mailed directly from the college to the Missouri State Office of Admissions.

It is important that we know about college credit that you have earned *before* you register for your first semester at Missouri State. By providing us with a transcript and a listing of courses in which you are currently enrolled, we can provide you with a course by course evaluation of your coursework and how it will transfer in to Missouri State. Please see “When do I find out how my credits have transferred from other college and universities?” section later in this booklet for more information on transfer work.

*If you have taken, or will take, Advanced Placement (AP) examinations*, please request that your scores be sent to the Missouri State Office of Admissions. To request your official AP score report, call 609-771-7300 or toll-free at 888-225-5427. If you have requested that your scores be sent to us previously, please feel free to contact our office to see if they are on file.

*If you are a transfer student and are currently enrolled in college classes*, your admission will be complete when we have your final, official transcript showing your grades for all courses. You must have an overall, cumulative grade point average of 2.00 or higher in transferable courses to complete your admission.

*If you fall in one of the above categories, a “Transcript Request Form” is enclosed*. Please follow the instructions provided on this form. If needed, additional forms may be printed off our web site at [www.missouristate.edu/admissions/transcriptrequest.htm](http://www.missouristate.edu/admissions/transcriptrequest.htm). As you will see, transcripts must be mailed directly to us by your former school(s). Please do not obtain and send copies yourself, as such copies cannot be considered official.

## When will I register for classes?

We know that you are eager to find out about your classes. We also are eager to help you get off to a great start at Missouri State. For this reason, we have developed programs to help new students prepare for their first semester.

You are considered a *freshman* if you are still in high school or if you will have completed fewer than 24 semester hours of college credit following high school graduation. You are considered a *transfer* student

if you will have completed 24 or more semester hours of transferable college credit following high school graduation, but prior to your first semester at Missouri State. Please refer to the appropriate section following for more information.

**Freshmen:** You have probably heard about our Student Orientation, Advisement and Registration (SOAR) program, which we have offered to new students for more than 30 years. SOAR is especially designed to introduce you to our campus, familiarize you with some of the many services and programs for students, assist you in selecting and registering for your classes, and answer any questions you might have. During SOAR, you also will have the opportunity to take required placement tests.

Two SOAR sessions will be offered for the spring semester. They are scheduled for January 8 and 9. All freshmen are required to attend SOAR prior to beginning classes at Missouri State University. Please make your reservation for a SOAR session by accessing the SOAR web page at [www.missouristate.edu/SOAR](http://www.missouristate.edu/SOAR) or by calling 888-352-6781 or 417-836-7641. The SOAR web site will address many questions and concerns you may have about the program. The web site will have an agenda for the day along with information on placement testing and cost of the SOAR program.

If you have a conflict and cannot attend SOAR on January 8 or 9, please call the Orientation Office at 888-352-6781 or 417-836-7641.

One of the courses for which you will register is IDS 110, Introduction to University Life. During this one-credit hour course, you will learn even more about the University and how to make the most of your experience here at Missouri State. In addition, IDS 110 is especially designed to help you become acquainted with the 20–25 other members of your class, as well as your instructor, who will be available to help you work through questions or problems you might experience during your first semester at Missouri State.

**Transfer students:** We look forward to having you with us and are eager to help. Transfer students are a very important part of the Missouri State University student body and comprise nearly one-third of our total enrollment.

Admitted transfer students will receive step-by-step instructions by mail, however, the instructions also are available on our web site at [www.missouristate.edu/admissions/transfer](http://www.missouristate.edu/admissions/transfer). Please follow these step-by-step instructions to ensure a successful registration experience. If you have questions or experience problems, please call the Office of Admissions at 800-492-7900 or 417-836-5517, or e-mail [info@missouristate.edu](mailto:info@missouristate.edu).

## How can I get a catalog or class schedule?

During SOAR you will receive a 2008-09 Missouri State University undergraduate catalog that is also available on the web at ([www.missouristate.edu/catalog](http://www.missouristate.edu/catalog)). If you need a copy of that publication before attending SOAR, please contact the Office of Admissions at 800-492-7900. The schedule listing the classes that will be offered during the spring semester is provided only on line at [www.missouristate.edu/classschedule](http://www.missouristate.edu/classschedule).

## **Is overnight lodging available on campus during SOAR?**

Overnight lodging in the residence halls will not be available during these programs. However, there are many motels in Springfield. If you need a list of motels, you may call the Springfield Convention and Visitor's Bureau at 417-881-5300 or 800-678-8767.

## **Do I need to take any tests before I come to an orientation and registration program?**

If you are an entering freshman and are under 22 years of age, you must have ACT or SAT scores on file before registering. You were probably required to have your scores from one of these tests on file before you were admitted.

## **Do I need to declare a major before I register?**

No. Many of our new students have not decided on a major. We encourage new students to keep an open mind about their choice of a major and career and to explore all of the possibilities available to you at Missouri State.

You are not required to declare a major until you have completed 60 credit hours (approximately the end of your sophomore year). Until you declare a major, you will be advised by a professional advisor who will help you with the selection of your classes and a major. You also will have the opportunity to sample various areas through your general education courses. In addition, our Career Center and other offices on campus have resources and services to assist you. Our "Sophomore Year Experience" program provides special opportunities for students to explore major and career options during their second year.

If you indicated a major on your application, you will meet with an advisor for that major during your orientation and registration program. Following that program, you will be assigned to your permanent advisor, who will work with you as you register for future semesters and prepare for graduation and your career.

## **When do I find out how my credits have transferred from other colleges and universities?**

You should receive an "Evaluation of Transfer Credit" with your letter of admission. This evaluation lists your previous courses and their equivalencies at Missouri State. You also should receive a "Transfer Evaluation Guide" and our "Policy Regarding Transfer of Credit for Undergraduate Students." Please review these documents carefully for important information. *It is important to bring your copy of the "Evaluation of Transfer Credit" when you meet with an advisor to register for classes.*

Your advisor will assist you in understanding your evaluation and how your transfer credit will apply toward your degree at Missouri State. If you have any questions or concerns regarding your evaluation prior to registering, please contact the Office of Admissions. If you are transferring from a Missouri public college or university, you should be aware that a designated "articulation officer" is available at each institution to assist students who encounter difficulty in transferring courses. At Missouri State University, Dr. John Catau, associate provost for undergraduate programs, has that responsibility. Dr. Catau may be reached at 417-836-4589 or by e-mail at [JohnCatau@missouristate.edu](mailto:JohnCatau@missouristate.edu).

## **Does Missouri State offer assistance to students who take evening classes or have family or work constraints?**

Yes. If you have not been in school for an extended period of time; if you are married or have children; if you plan to attend part-time (either day or evening) or if you have special questions or needs sometimes experienced by students returning to school, we encourage you to contact the Office of Adult/Commuter Student Services at 417-836-6929 or toll free at 877-678-2005 or visit them at the Jim D. Morris Center for Continuing Education at 301 South Jefferson. The building is accessible by shuttle. The office offers many services which may be of benefit to you, including special advisement, orientation and registration opportunities. A satellite office is now open in Room 204 of the Meyer Library from 4-7 PM Tuesday and Wednesday for the convenience of those who are unable to come during regular work hours.

## **When should I notify you that I am coming to Missouri State University?**

We do not require a formal verification of your intent to enroll. If you have decided not to attend Missouri State however, we would appreciate receiving notification from you. If you are awarded financial aid or scholarships, the Financial Aid Office will send you an award letter. Please follow the instructions in this letter regarding acceptance of your award.

## **How do I find out about housing?**

We require all single students under the age of 21 who have completed fewer than 30 hours of transferable college credit, to live in University housing. Exceptions may be made for students who are commuting from home (see next section).

Students who are required to live in University housing will be mailed a packet of information and their username and password to access their Application for Housing online. Included in the packet will be complete information on the University housing policy, facilities and costs. You also will find answers to commonly asked questions, and tips on what you should plan to bring for your residence hall room.

We also encourage students who are not required to live in University housing to consider the many advantages of living on campus. Students who are not required to live in University housing will receive a welcome letter. This letter will provide you with a form you can return to receive information about the residence halls and the advantages of living on campus. Students who are not required to live on campus, and choose not to do so, may obtain information about locating off-campus housing by contacting the Office of Student Retention Services at 417-836-6618 or by e-mail at [StudentRetention.Services@missouristate.edu](mailto:StudentRetention.Services@missouristate.edu).

We believe that you will enjoy the excitement and the advantages of living on-campus at Missouri State! If you would like more information, please call the Department of Residence Life and Services at 417-836-5536 or 800-284-7535 or visit [reslife.missouristate.edu](http://reslife.missouristate.edu).

## **Is there anything special I need to know if I will be commuting from home?**

If you are under 21 years of age, single and would like to live at home with your parents or grandparents within a 60 mile radius of Springfield, you will need to complete and return an "Exception to the

University Housing Policy” form which will be made available to you through the materials you receive from the Department of Residence Life and Services following your admission. This form also is available on the web at [www.missouristate.edu/reslife/pubforms](http://www.missouristate.edu/reslife/pubforms). You will need to have this request form on file and approved before you may register for classes.

## When and how do I receive my student identification card?

When you register, you will be issued your student identification card—also known as the “ZipCard.” Many activities on campus such as cashing a check, registering for classes, using the Taylor Health and Wellness Center, and eating in the dining centers, will require the use of your ZipCard. Your ZipCard can function also as a debit card, sometimes called a declining balance card. By depositing money into your debit card account, you can use your ZipCard instead of cash at campus vending and copy machines, to eat at every food establishment on campus and to make purchases at the Missouri State Bookstore and convenience stores. For more information about what your student ID can do for you, visit our web site at [www.missouristate.edu/zip/](http://www.missouristate.edu/zip/) or call the ZipCard Office at 417-836-8409.

## How much does it cost to attend Missouri State University?

Your required student fees, sometimes referred to as “tuition and fees,” will be based on the number of credit hours you take. For the 2008–09 academic year, the basic fee is \$186 per credit hour for Missouri residents and \$362 for out-of-state students. The student services fee, also based on credit hours, is an additional \$338 per semester for a full-time student (12 or more credit hours). Thus for a Missouri resident taking 15 credit hours per semester, the required student fee would be \$3,128 per semester. Information on required student fees is provided in the catalog, class schedule and on the web at [www.missouristate.edu/costs](http://www.missouristate.edu/costs).

The information you receive from the Office of Residence Life and Services will include details on the cost of room and board. We also encourage you to budget approximately \$450 per semester for books and supplies. This amount will vary based on the number of courses you take, your major and your choice of new or used books, as well as whether or not you sell your books at the end of the semester. In addition, you should expect to spend in the range of \$50 to \$75 a week for personal expenses (e.g., transportation, clothing, laundry and entertainment). This may be more if you bring an automobile. You should be able to estimate your personal expenses based on what you are currently spending for these items.

Fees are subject to change by the Missouri State University Board of Governors.

## How do I apply for scholarships and financial aid?

Missouri State University offers a full range of scholarship and financial aid programs. The following is intended only as a brief overview.

**Scholarships:** Most of the basic scholarships for freshmen at Missouri State (Governors, Academic, Recognition and out-of-state fee stipends) are awarded based on your application for admission and do not require a special application. If you qualify, you should receive a letter and details from our Office of Student Financial Aid within three weeks of your admission.

If you receive outside scholarships (e.g., from other agencies or

organizations) and have questions about how to apply those scholarships toward your fees at Missouri State, please contact the Office of Student Financial Aid at 417-836-5262 or 800-283-4243.

**Financial Aid:** Missouri State offers a comprehensive program of financial assistance, including federal and state grants, loans and work-study programs. Some of these programs are based on financial need, while others are available to all students.

To be considered for financial aid, you must complete a 2008–09 Free Application for Federal Student Aid (FAFSA). We recommend that you file the FAFSA on the web if possible at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). If you wish to complete a paper FAFSA, forms are available from the Missouri State Office of Student Financial Aid or your local high school and college financial aid offices. Make sure you have completed the form accurately and that it includes your social security number and proper signatures.

It is important that you submit your FAFSA and other required documentation for spring aid as soon as possible if you have not already applied. (The Missouri State federal school code, to be used in Step Six of that form, is 002503.)

**Transfer students:** If you have already filed a 2008-09 FAFSA, you must add Missouri State to that application. You can call the federal processor at 800-433-3242 or go online to add our federal school code to your application.

If you received a Stafford Student Loan or if your parents received a Parent Loan (PLUS) in the fall semester at another institution, you must request that institution to cancel all future disbursements of that loan. If you received funding at another institution from one of the Missouri State Aid programs (Missouri Access Grant or Bright Flight), please notify the Office of Student Financial Aid at Missouri State and contact the Missouri Department of Higher Education at 800-473-6757.

The financial aid process at any college can be somewhat lengthy, so please be patient. Our goal is to provide you with a financial aid award letter as soon as possible. If you have questions about the process, please call our Office of Student Financial Aid at 417-836-5262 or 800-283-4243. We also have an extensive web site with general information about applying for financial aid and specific information about the programs at Missouri State. You may access our Financial Aid home page at [www.missouristate.edu/financialaid](http://www.missouristate.edu/financialaid).

## Is student employment available?

Yes, and if you would like, we will assist you in finding employment. Our Student Employment Office assists students in securing part-time jobs on campus and in the community. You may call that office at 417-836-5627 for more information or visit its web site at [www.missouristate.edu/studentemp](http://www.missouristate.edu/studentemp).

## How do I obtain my Personal Identification Number (PIN)?

You may obtain your PIN online at [www.missouristate.edu/pickapin](http://www.missouristate.edu/pickapin) by entering certain information from your application for admission. You will use your PIN to access information about your record and to conduct business with the University (e.g., to complete a housing contract online, register for SOAR, and access your financial aid award letter). If you have transfer credit, you may use your PIN to access the “My Information” system ([www.missouristate.edu/myinformation](http://www.missouristate.edu/myinformation)) and view your transfer credit evaluation. Once you have enrolled, you will use your PIN for a variety of other functions.

If you applied for admission online, you were asked to create an

admissions login ID and password. That is not the same as your PIN. If you submit a financial aid application online (see “How do I apply for scholarships and financial aid?”) you will also create a separate PIN as part of that process.

### **When and how will I pay my fees?**

You will be given a statement of your required fees when you register. You also will be given information about our deferred payment plan. Under this plan, you will pay \$60 when you register to hold your classes and pay your balance on an installment plan during the semester. You also may use the deferred payment plan for room and board, buying textbooks and supplies at the Missouri State Bookstore and certain other University charges. The current interest rate on the deferred payment plan is one percent per month on the unpaid balance.

If you will receive financial aid or scholarships through Missouri State, you will receive information from the Financial Aid Office regarding how funds will be credited to your account. If you anticipate receiving benefits for veterans of the armed services, please contact our Veteran Services Office at 417-836-4615.

The University accepts personal checks, VISA, Discover, MasterCard and American Express for payment of fees, room and board and health service charges.

### **What knowledge of computers should I have before arriving on campus?**

We do not expect you to have any specific computer skills as an entering student. One of our general education courses that most students are required to take is entitled “Computers for Learning” (CSC 101 or CIS 101). Through hands-on experience in a laboratory setting, you will learn such things as word processing, the use of spreadsheets, and the responsible use of information and technology. In this class, an emphasis is placed on the specific computer systems and applications in use at Missouri State, including Microsoft Word, Excel, and our e-mail network. Students with well-developed computer skills may take a placement test to waive the CSC 101/CIS 101 requirement. For more information, visit [www.learning.missouristate.edu](http://www.learning.missouristate.edu).

### **May I bring my computer to campus?**

If you will be living on campus and have a computer, you are welcome to bring it with you. Your residence hall room is “computer friendly” and all rooms are wired with high speed access to the University’s network. In addition, WIFI hot spots are provided in common areas and throughout the residence halls. If you don’t own a computer, all residence halls have computer labs that are accessible 24 hours a day. If you have questions about computers in your residence hall, please contact the Department of Residence Life and Services at 417-836-5536 or 800-284-7535 for more information, or send an e-mail to [ResidenceLife@missouristate.edu](mailto:ResidenceLife@missouristate.edu).

For commuting students, numerous well-equipped computer labs are located throughout the campus. Through our Computer Services Department, all Missouri State students may obtain full access to the Internet, establish their own e-mail addresses and obtain accounts that will enable them to create personalized web pages. These services are available to students at no charge.

Students can take advantage of educational pricing at the Missouri State Bookstore, which has the latest Dell and Apple Computers, and at BearHouse Entertainment, located in the Student Union. For more

information on purchasing computers, check out our web site at [www.missouristatebookstore.com](http://www.missouristatebookstore.com). The bookstore also offers printers, flash drives, digital cameras, Pocket PC’s and Palm Pilots, MP3 players, calculators, electronic media, speakers, networking cards and cables. Academically priced software is available at the Bookstore to all students at Missouri State.

### **May I have a car on campus?**

Yes. If you bring a car, you will be required to purchase a Missouri State parking permit to park on University lots. For the spring 2009 semester, the cost range of parking permits is from \$40–\$136. You will be able to register your vehicle beginning in December. If you choose to register your vehicle online, you will need to pick up your permit at the Parking Administration Office located at 700 E. Elm.

### **How do I find out about student activities and organizations?**

With nearly 300 student organizations, a great intramural program, NCAA Division I athletics, concerts, Broadway performances in Juanita K. Hammons Hall for the Performing Arts, and much more, there is always something to do at Missouri State. You will begin to learn more about these during the orientation program in which you will participate. For a detailed listing of student organizations and student activities at Missouri State, please use the following web sites: [www.missouristate.edu/activities](http://www.missouristate.edu/activities) or [studentorganizations.missouristate.edu/guide](http://studentorganizations.missouristate.edu/guide).

### **Is it easy to meet people at Missouri State University?**

We think you will find that it is. Our enrollment, which includes nearly 20,000 students from throughout Missouri, nearly every state in the U.S., and more than 80 foreign countries, is large enough to give you wide-ranging opportunities for expanding your friendships and acquaintances. At the same time, you will find that Missouri State is small enough to allow you to find your own comfortable circle of close friends based upon your major, interests and values. You will have the chance to meet people in your courses (especially those such as “Introduction to University Life,” freshman composition courses and introductory courses in your major), as well as through your residence hall, student organizations, intramurals and the many other activities available to Missouri State students.

### **Do I need to have a physical examination before I enroll?**

No. However, you will need to fill out a self-reported medical history form, available on the web at [health.missouristate.edu](http://health.missouristate.edu), and have it on file before you can utilize the Taylor Health and Wellness Center. The Center is staffed by physicians and other medical professionals and provides many health care benefits to students, including a full service pharmacy and wellness programming.

The Taylor Health and Wellness Center administers a health insurance program available to Missouri State students. If you would like more information about this program, please call the Center at 417-836-4000.

## Whom do I contact for information regarding services for students with disabilities?

Our director of disability services will assist you in arranging the services you may need. Please call 417-836-4192 or TDD 417-836-6792.

## What is Missouri State University doing to increase the awareness of cultural diversity?

We appreciate the diversity of backgrounds and cultural experiences that our students, faculty and staff bring to the University and we are pleased that our enrollment of minority and international students has grown in recent years.

Missouri State endorses equality of opportunity and affirmative action policies in the recruitment and retention of students and employees. The staffs of Multicultural Student Services, the Multicultural Resource Center and International Student Services (all at 417-836-6618), as well as the Equal Opportunity Officer (417-836-4252), provide programs and services to enhance the multicultural perspective of the University.

## I'm a first-generation college student. Will there be any special assistance for students like me?

The U.S. Department of Education funds a number of educational opportunity outreach programs under Title IV of the Higher Education Act that are typically referred to as the TRIO Programs. These programs are focused on providing and enhancing postsecondary educational opportunities for students from disadvantaged backgrounds. Missouri State University is a recipient of a TRIO Student Support Services grant. The primary purpose of this TRIO program is to prepare qualified persons for successful entry into, retention in and completion of postsecondary education. In general, these programs identify low-income and first-generation college students and provide them with encouragement, support and assistance.

Services provided by TRIO include tutorial services; academic, personal and financial counseling; assistance in obtaining financial aid; and assistance in admission and enrollment in graduate programs. The Missouri State TRIO office is located in Freudenberger House and the phone number is 417-836-6220.

## What does Missouri State University's public affairs mission mean to me?

In 1995, Missouri State University was granted a statewide mission in public affairs by the Missouri General Assembly. Our mission in public affairs does not mean that all of our students are majoring in public affairs. In fact, our undergraduate students are widely distributed among 150 different programs of study. It does mean that, in addition to preparing our students for productive and successful careers in their chosen fields, we are committed to preparing them for life-long careers as citizens and leaders. For more information on our public affairs mission, please refer to [publicaffairs.missouristate.edu](http://publicaffairs.missouristate.edu).

## Will Missouri State University help me find a job when I graduate?

Our objective is to provide you with a solid foundation for career success through your coursework, internships and cooperative education programs, and the many other experiences. Early in your senior year, you will want to register with our Career Center. Through this office, you will have access to a number of services designed to help you secure employment. We also know that many entering students already have plans to pursue a graduate degree. We are committed to helping you with the process as well, whether you choose to continue your education through one of the many graduate programs offered at Missouri State or through another college or university.

## May I visit the campus?

We welcome and encourage students to visit. You may call our Office of Admissions to make arrangements, including a meeting with an admission counselor, a student-guided tour of campus and the residence halls, and meetings with faculty or others in your area of interest. If possible, please call 10 days in advance of your visit. You may also arrange your visit to Missouri State online at [www.missouristate.edu/visit](http://www.missouristate.edu/visit).

## When do classes start?

The first day of classes will be Monday, January 12. We are eager to see you then! Here are some other important dates for the Spring 2009 semester:

Saturday, January 10	Residence halls open
Monday, January 12	Classes begin
Monday, January 19	Martin Luther King Jr. Holiday (no classes)
Monday, February 16	Presidents' Day Holiday (no classes)
Monday, March 23– Sunday, March 29	Spring Break (no classes)
Thursday, April 9– Sunday, April 12	Spring Holiday (no classes)
Thursday, May 7	Last day of classes
Friday, May 8	Study Day (no classes)
Saturday, May 9– Thursday, May 14	Final examination period
Friday, May 15	Spring Commencement

## Web sites and mailing addresses

You also will find Missouri State on the Web at [www.missouristate.edu](http://www.missouristate.edu). If you would like to ask a question via e-mail, please send a message to us at [info@missouristate.edu](mailto:info@missouristate.edu). Please identify yourself as an admitted student for the spring 2009 semester.

To write to any of the previously listed offices, the campus address is:  
Missouri State University  
901 South National  
Springfield, MO 65897

## What if I have other questions?

Here are several offices which may be able to assist you. (All phone numbers have 417 area codes, unless otherwise indicated, while all e-mail addresses have missouristate.edu after the @ symbol.)

Admissions . . . . .	800-492-7900 (toll-free)
Admissions@	836-5517
	Fax 836-5137
	TDD 836-4770
Advisement . . . . .	836-5258
Uadvise@	
Adult Student Services . . . . .	877-678-2005 (toll-free)
CE@	836-6929
	Fax 836-4929
Career Center	836-5636
Career Center@	Fax 836-6797
Counseling & Testing . . . . .	836-5116
CounselingandTesting@	Fax 836-4616
Dean of Students Office . . . . .	836-5527
DeanofStudentsOffice@	Fax 836-4134
	TDD 836-6792
Disability Services . . . . .	836-4192
DisabilityServices@	TDD 836-6792
Extended Campus, The . . . . .	877-678-2005 (toll-free)
CE@	836-6929
	Fax 836-4929
Financial Aid . . . . .	800-283-4243
FinancialAid@	836-5262
	Fax 836-8392
International Student Services . . . . .	800-492-7900
InternationalStudentServices@	836-6618
	Fax 836-7656
Multicultural Student Services . . . . .	800-492-7900
MulticulturalStudentServices@	836-6618
	Fax 836-7656
Orientation (SOAR) . . . . .	800-352-6781
SOAR@	836-7641
Parking Administration . . . . .	836-4825
ParkingAdministration@	Fax 836-6050
Residence Life & Services . . . . .	800-284-7535
ResidenceLife@	836-5536
	Fax 837-2327
	TDD 836-5503
Student Employment Office . . . . .	836-5627
StudentEmployment@	Fax 836-7608
Taylor Health & Wellness Center . . . . .	836-4000
Health@	Fax 836-4133
TRIO . . . . .	836-6620
TRIO@	Fax 836-6106
Veterans Services . . . . .	836-4615
VeteransServices@	Fax 836-8776
Zipcard . . . . .	836-8409
Zipcard@	

Hearing impaired individuals from Missouri may reach offices which do not have a TDD by calling the Missouri Message-Relay Service at 800-735-2966.

## Declaration of University Community Principles

The community of scholars that is Missouri State University is committed to developing educated persons. It is believed that educated persons will accept responsibility to act in accordance with the following principles:

- Practicing personal and academic integrity.
- Being a full participant in the educational process, and respecting the right of all to contribute to the "Marketplace of Ideas."
- Treating all persons with civility, while understanding that tolerating an idea is not the same as supporting it.
- Being a steward of the shared resources of the community of scholars.

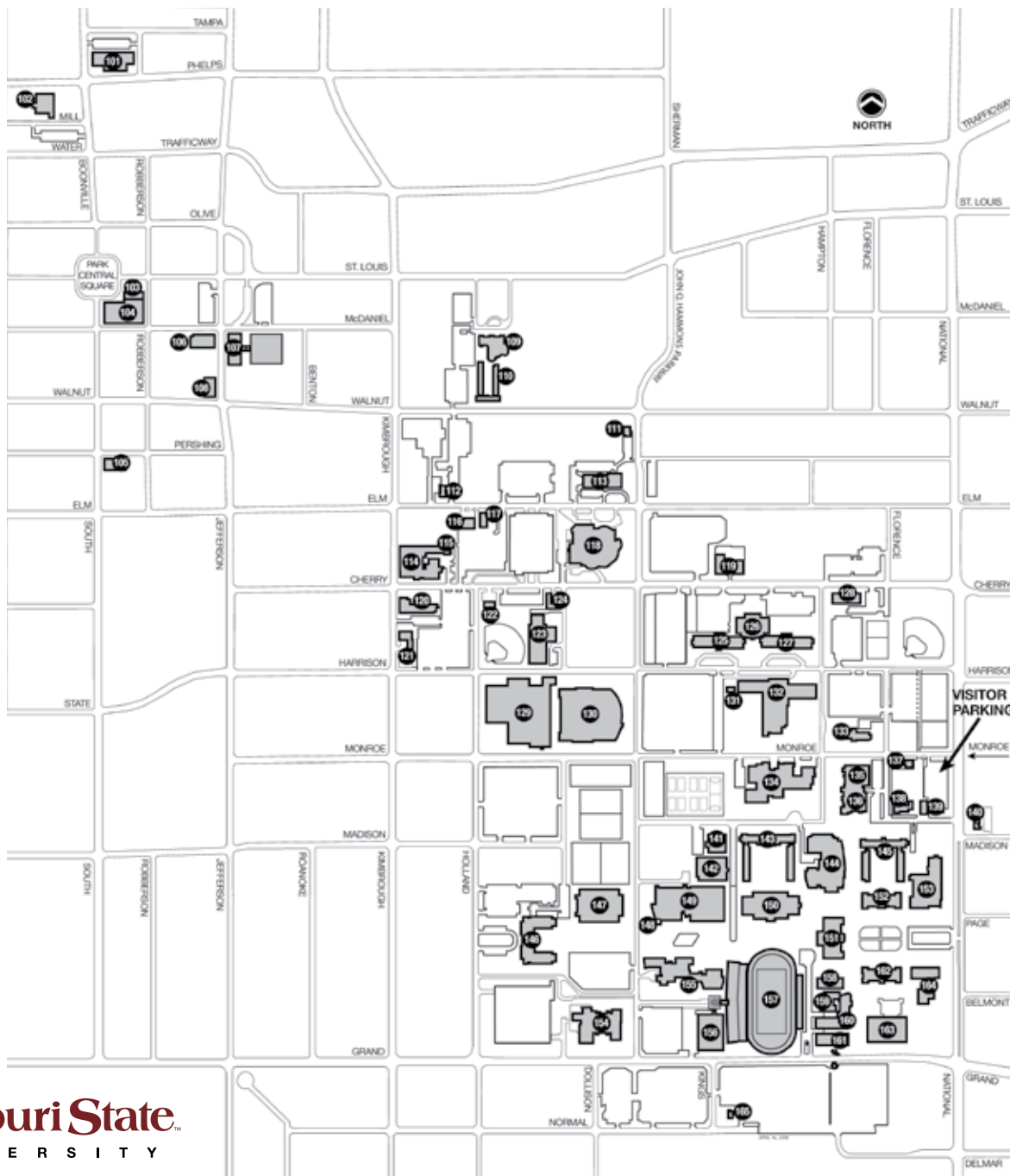
Choosing to accept these principles suggests that each participant of the community refrains from and discourages behavior that threatens the freedom and respect each member deserves.

## Nondiscrimination Statement

Missouri State University is a community of people with respect for diversity. The University emphasizes the dignity and equality common to all persons and adheres to a strict nondiscrimination policy regarding the treatment of individual faculty, staff, and students. In accord with federal law and applicable Missouri statutes, the University does not discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, disability, or veteran status in employment or in any program or activity offered or sponsored by the University. In addition, the University does not discriminate on any basis (including, but not limited to, political affiliation and sexual orientation) not related to the applicable educational requirements for students or the applicable job requirements for employees. This policy shall not be interpreted in a manner as to violate the legal rights of religious organizations or military organizations associated with the Armed Forces of the United States of America. The University maintains a grievance procedure incorporating due process available to any person who believes he or she has been discriminated against. Missouri State University is an Equal Opportunity/Affirmative Action employer. Inquiries concerning the grievance procedure, Affirmative Action Plan, or compliance with federal and state laws and guidelines should be addressed to Jana Estergard, Equal Opportunity Officer, Park Central Office Building Ste. 111, 901 South National Avenue, Springfield, Missouri 65897, 417-836-4252.

## Student Right to Know/Campus Security Act

In compliance with the Student Right to Know/Campus Security Act, Missouri State University provides information upon request to prospective students regarding campus security policies, crime statistics and graduation rates. To request this information, contact the Office of Admissions, 204 Carrington Hall, Springfield, MO 65804 or 417-836-5517. The annual security report prepared by the Office of Safety and Transportation is available on the web at: [www.missouristate.edu/safetran](http://www.missouristate.edu/safetran).



# Missouri State

UNIVERSITY

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|---|--|--|
| 101..... Blunt Jordan Valley Innovation Center, Roy         | 120..... Physical Therapy Building           | 143..... Freudenberger House               |
| 102..... Brick City   | 121..... Archaeological Research, Center for | 144..... Plaster Student Union, Robert W.  |
| 103..... Levy/Wolf Building                                 | 122..... Forensics Laboratory                | 145..... Wells House                       |
| 104..... Park Central Office Building                       | 123..... Wehr Band Hall                      | 146..... Strong Hall                       |
| 105..... Great Southern Building                            | 124..... Student Media Center                | 147..... Glass Hall, David D.              |
| 106..... Morris Center for Continuing Education, Jim D.     | 125..... Hammons House                       | 148..... Meyer Carillon, Jane A.           |
| 107..... Meyer Alumni Center, Kenneth E.                    | 126..... Garst Dining Center                 | 149..... Meyer Library, Duane G.           |
| 108..... Art & Design Gallery                               | 127..... Hutchens House                      | 150..... McDonald Hall & Arena             |
| 109..... Kentwood Hall                                      | 128..... Scholars House                      | 151..... Carrington Hall                   |
| 110..... Kentwood South Apartments                          | 129..... Hammons Student Center, John Q.     | 152..... Siceluff Hall                     |
| 111..... Student Exhibition Center                          | 130..... JQH Arena                           | 153..... Cheek Hall                        |
| 112..... Early Childhood & Family Development               | 131..... One-Room School House               | 154..... Kemper Hall                       |
| 113..... Sunvilla Tower                                     | 132..... Greenwood Laboratory School         | 155..... Temple Hall                       |
| 114..... Professional Building                              | 133..... Woods House                         | 156..... Central Stores & Maintenance      |
| 115..... Child Development Center                           | 134..... Blair-Shannon House                 | 157..... Plaster Sports Complex, Robert W. |
| 116..... Safety & Transportation Offices/ Police Substation | 135..... Taylor Health & Wellness Center     | 158..... Pummill Hall                      |
| 117..... Transit Operations Center                          | 136..... Baker Bookstore                     | 159..... Power House                       |
| 118..... Hammons Hall for the Performing Arts, Juanita K.   | 137..... Monroe Hall                         | 160..... Karls Hall                        |
| 119..... Dogwood Apartments                                 | 138..... University Hall                     | 161..... Art Annex                         |
|   | 139..... Madison Hall                        | 162..... Hill Hall                         |
|   | 140..... Burgess House                       | 163..... Craig Hall                        |
|   | 141..... Kings Street Annex                  | 164..... Ellis Hall                        |
|   | 142..... Forsythe Athletics Center           | 165..... Custodial Offices                 |