



STAFF SENATE MINUTES

Meeting Date: October 6, 2022, at 11:04 a.m.

Presiding Officer: Chair Gary Wells

The Staff Senate held the October Session in Glass Hall, room 486. Chair Wells called the session to order at 11:04 a.m.

Absences: Charles Babb JF1, Sandy Johnson JF1, Autumn Page JF2, Craig Bard JF3, Shawn McComb JF3, Rut Munoz Aliaga JF3, Amy Daniels JF4, Nicole Dalton JF4.

GREETINGS

- Chair Wells welcomed everyone and introduced the guest speakers Clif Smart, Matt Morris, and Zora Mulligan.

GUEST SPEAKER

- Q and A session with Clif Smart, Matt Morris, and Zora Mulligan.
 - Beginning next fall, new Missouri undergraduate students who are eligible for the Pell Grant won't pay any tuition or fees at Missouri State University.
 - This is a "gap filler" program — meaning the MoState Access Award will cover all tuition and fees that aren't covered by other scholarships and grants.

APPROVAL OF THE MINUTES

- No corrections were noted, minutes were approved by unanimous consent.

EXECUTIVE REPORTS

- Chair Report
 - Transfer of funds was approved and is now available for use.
 - Benefits open enrollment will run from November 1, 2022, through December 1, 2022.
 - There was no change in benefits from the previous year, slight decrease in vision.

- Save \$30 a month in health insurance premiums by receiving the Covid vaccine and flu shot. Accommodation can be made through Julie Holmes, will need to complete the biometrics for the benefit.
- Chair Elect
 - Budget remains on track after last month's tailgate.
 - The executive board approved a \$25 fee for table at the breast cancer awareness luncheon.
- Coordinator of Staff Committees
 - No updates.
- Coordinator of Communications
 - Breast Cancer awareness shirts are still available. Reach out to Senator Lampe for more information.
 - Fall newsletter will be sent out at the beginning of November, the deadline for information is the end of October.
- Secretary
 - Two senator vacancies in job family 1.
 - One senator vacancy in job family 2.

EXECUTIVE REPRESENTATION REPORTS

- Plan to stick with the Springfield Public Schools Calendar. Currently approved Thanksgiving week, 2023 off for students. Staff/Faculty will be in office for Monday and Tuesday of that week.
- Paws to the Polls presentation. Students can no longer use a student I.D. to vote. Will need a Missouri Identification. Esports approved as a certificate.
- Benefits open enrollment November 1, 2022, through December 1, 2022. Walking competition held from October 1, 2022, through October 31, 2022. VSP contract renewed for four years. A noncredit fee waiver will include fitness classes but not gym membership.
- Cybersecurity training has just been released and is required for all employees. Grammarly pilot is currently underway. All computers will need to have Windows 11 by October 14, 2025. Mobile App for bear pass will be implemented soon. My MSU will be going through an upgrade in the coming months. A major upgrade day is scheduled for January 23, 2023.
- Discussion included birds being parked illegally and ridden on sidewalks. If you see this happening, please report to safety and transportation online on their MSU page. Complaints of a barrier on campus are being addressed. If you have any concerns about barriers on campus, please reach out to the disability resource center.
- Several cases of leave are being discussed via email.
- Deadline for staff awards is November 11, 2022. HR is currently working on a employee appreciation page. Email HR with any nominations.
- SGA would like to team up on events in the future, working on improving signs in front of buildings.
- Hill Hall will be turning a computer lab into a zoom room for the education department. There is no time frame for completion of the underpass, elevator installation begins on November 22,

2022. Tent theatre on the path to being completed. Temple Hall groundbreaking is approaching and plans to have the project finished prior to spring semester 2023.

- West Plains is working on finding community volunteer opportunities.

COMMITTEE REPORTS

- Professional Development – Meeting on 10/6/2022 to discuss fall agenda.
- Public Affairs – Steet clean up and Marlee Matlin book club discussion went well. Next Adopt a Street is on December 9, 2022, at 4:00 p.m. Working with Staff Activities on Bear Pantry Donations. Next meeting October 27, 2022.
- Staff Activities: Partnering with the Veteran Center for Football homecoming game. Tickets are available, more information coming closer to homecoming. Bear Pantry competition will be launched at the November meeting. Departments will be competing against each other for a traveling trophy to be awarded at the Staff Awards Luncheon. Future events that are being looked into include movies on the football field, talent shows, and quarterly happy hour.
- Recruitment and Retention – Reviewed previously submitted ideas such as remote work, tuition reimbursement, staff recognition, and health and wellness. Will be moving forward on working with ideas at the next meeting.

OPEN FORUM

- Breast Cancer Awareness luncheon will be 10/20/2022.
- ADP in progress for the year.
- United Way of the Ozarks kicked off their campaign last week.
- Looking forward to Christmas ideas that include a chili cookoff, a giving tree and an ugly sweater contest. Will discuss at next meeting.

ADJOURNMENT

- At conclusion of meeting agenda, Chair Wells announced his intent to resign and failed to adjourn the meeting and abruptly left. With the departure of the presiding officer the meeting was adjourned at 11:44 a.m.