



STAFF SENATE MINUTES

Meeting Date: July 6, 2023, at 11:04 a.m.

Presiding Officer: Chair Laura Derrick

The Staff Senate held the July Session in Plaster Student Union, room 313. Chair Derrick called the session to order at 11:04 a.m.

Absences: Peggy Jones JF1, Sandy Johnson JF1, Melissa Lafarlette JF1, Amy Grace JF2, Jon Collier JF2, Danny Winkler JF3, Rut Munoz Aliaga JF3, Kelly Evans JF4, Shanon Mitchell JF4, Galen Martin JF4.

GREETINGS

- Chair Derrick welcomed everyone and encouraged everyone to grab lunch.

APPROVAL OF THE MINUTES

- No corrections were noted, minutes were approved by unanimous consent.

EXECUTIVE REPORTS

- Chair Report – Over the last year Staff Senate established part time staff award, extra given day, flex and remote work policy updated. Healthcare benefits and academic realignment impacts will be a focus of this year. The Staff Satisfaction survey will be going out in August.
 - Good Things – Christina Bowles, Carrie Crews, and Daezia Smith won Staff Excellence in Public Affairs Award
 - Executive Board Update – Discussion included FY 24 budget (approved), staff appreciation week feedback, compensation increase and handbook changes.
 - Discussion on staying in Glass Hall or moving to PSU. Will vote at the August meeting.
 - Staff Senate FY 24 budget: motion to approve budget by Senator Haring, second by Senator Helton, approved by senate.
- Chair Elect
 - Carrington Hall has a Staff Senate bulletin board that is updated on the first floor.
- Past Chair
 - No update.
- Coordinator of Staff Committees

- No update.
- Coordinator of Communications
 - A new communication committee will be set up to help with newsletter and emails. Please email Senator Babb if you are interested.
- Secretary
 - No updates.
- Parliamentarian
 - New Senator Swear in.

EXECUTIVE REPRESENTATION REPORTS

- Shared Leave: approved one new case and one extension.
- Transportation Advisory: Discussion included moving to a tag less parking system.

COMMITTEE REPORTS

- Professional Development: No updates.
- Public Affairs: United Way Day of Caring was a success and volunteered at the Springfield Community Gardens. Discussion on next year included working indoors with Mercy Hospital. Adopt a street is Friday, July 14 at 4:00 p.m. Next meeting is August 1 at 2:00 p.m. via zoom.
- Staff Activities: Discussion included Staff Appreciation weeks and organizing for next year. Meet once a month in Carrington Hall.
- Recruitment and Retention: Current projects included discussion on updating the ADP process.

OLD BUSINESS

- ADP Resolution: approved by unanimous vote.

OPEN FORUM

- Discussion on maternity leave policy and updates wanting to be made to it.
- The College of Business can provide nametags and plaques, reach out to Dana Fredericks for more information.

ADJOURNMENT

- July Staff Senate Meeting was adjourned at 11:58 a.m.