



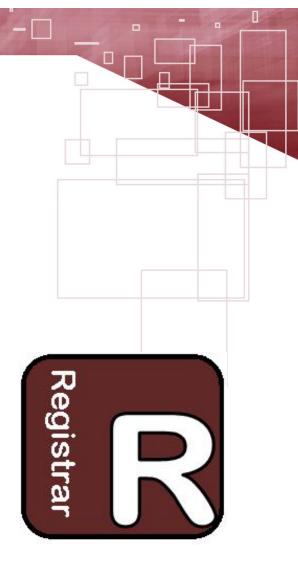
Agenda

- Introduction of staff and office
- Recently completed system initiatives
- Current system enhancements
- Future system updates
- Major processes of the office relevant to you
- Miscellaneous updates



Introduction

- Meet the staff
- Who does what?
- Helpful tools on the web
 - Faculty and Staff Resources
 - Forms
- YouTube channel
 - New video for instructors

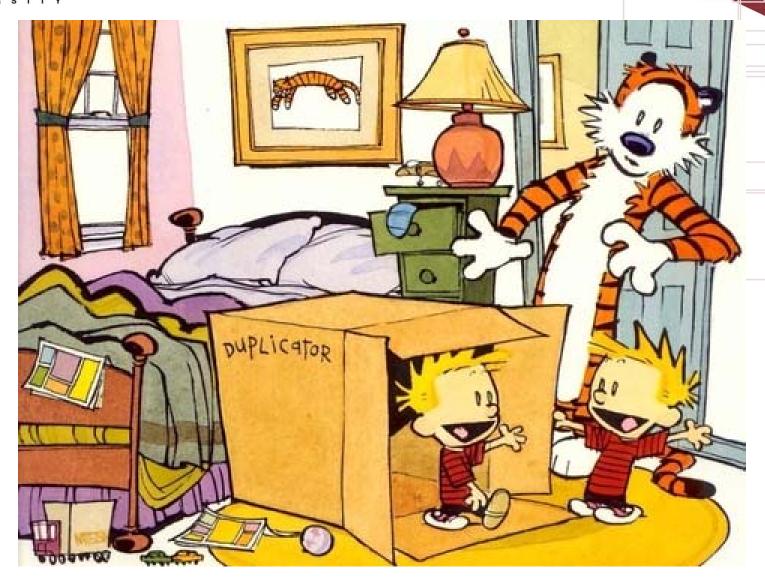




Role of the Registrar









Recently Completed System Initiatives

Waitlisting

- Implemented spring 2015
- Reviewing for improvements for spring 2016

College Scheduler

- Implemented fall 2014
- Preview and compare potential schedules
- Send to cart feature



Recently Completed System Initiatives

- Refund & drop deadlines
 - Students and instructors can view deadlines associated with their schedule
- Graduation Administrative System
 - Open to graduate students as well
- DG/DX request via workflow



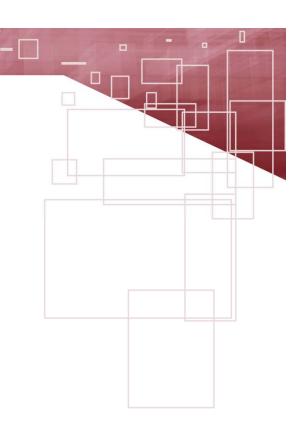
Current System Enhancements

- Degree Works (degree audit system)
 - **Go live:** October 5, 2015
 - Demonstration
 - Website
 - Future features



Current System Enhancements

- Faculty Grade Entry
 - **Go live**: Fall 2015
 - Enhanced user interface
 - Mobile-device friendly
 - Import grades from Excel file
 - Enhanced manual grade submission





Current System Enhancements

- Ability to drop with a hold
 - Go live: Mid-September 2015
 - Students request in My Missouri State
 - Approval routed to appropriate offices
 - Email is systematically sent to student of drop completion or denial



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Future System Updates

- Registration upgrade
 - Go live: Planned for spring 2016 (summer and fall 2016 registration)
 - Enhanced user interface
 - Enhanced functionality
 - Integration with Degree Works SEP & College Scheduler



Future System Updates

- **Electronic workflow** a plan to convert predominantly manual and paper processes into electronic workflows, example are student registration requests, requesting permissions and overrides; and initiating mixed credit/senior permission approvals.
- Integrating forms with Banner transition existing forms that are independent of Banner to be integrated with the student system (e.g., grade change authorization, reporting non-attendance, instructor drop, etc.)
- Electronic transcripts



Future System Updates

- Graduation Administrative System Phase III
 - Allow students to modify submitted applications
- Degree Works Phase II, Student Educational Planner



Major Processes of the Office Relevant to You

- Reporting non-attendance and instructor drops
- Grading

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- approx. 80,000 grades submitted per semester, only 3% not on time
- Adjusted deadline from 10am to 2pm.
- Administrative drops (prerequisite, instructor, academic suspension)



Major Processes of the Office Relevant to You

Dropping a class and tuition refund appeals

- Proactive Registration
- Projected Course Offerings



Miscellaneous Updates

- Resources for department heads web page (Enrollment Management)
- Reports
 - Students New to a Department weekly report students who are new to your department
 - Academic Early Warning report
 - students who potentially may have academic standing challenges
- Registration status to audit email notification



Training Opportunities

- Degree Works
- Faculty Grade Entry
- Class schedule building
- Experts documentation
- YouTube videos

If you have training needs, let us know.



Thank You!...

...for your time! Questions?

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YouTube:

http://www.youtube.com/channel/UCSsRwFklet9ht4e7t3xBzWA (search YouTube for "Missouri State Registrar")