MISSOURI STATE UNIVERSITY Month/Year Name _ Dept Instructions for completing the GA Timesheet may be found at http://www.missouristate.edu/financialservices/gatimesheets.htm Weekly Monday **Tuesday** Wednesday **Thursday Friday** Saturday Sunday Total Hours Hours Hours Hours Hours Hours Hours Worked Worked Worked In Out Worked Out Out Out Worked Out Worked Out Worked Out Total for day _ Total for day Total for day _ Total for day Total for day Total for day Total for day Hours Hours Hours Hours Hours Hours Hours Worked Out Worked Out Worked Worked Out Worked Worked Out Worked Out Total for day ____ Total for day _ Total for day ____ Total for day _ Total for day _ Total for day ____ Total for day _ Hours Hours Hours Hours Hours Hours Hours Worked In Worked Worked Worked Worked In Out Out Out Worked Out Out In Out Out Worked Total for day _ Total for day _ Total for day Hours Hours Hours Hours Hours Hours Hours Worked Worked Worked Worked Out Worked In Out Out Worked Out Out Out Out Worked Total for day Hours Hours Hours Hours Hours Hours Hours Worked Worked Out Worked Worked Worked Worked Out Worked In Out Out Out Out Out Total for day Hours Hours Hours Hours Hours Hours Hours Out Worked Worked Worked Out Worked Out Worked Out Worked Out Worked Total for day I hereby certify that this time sheet is accurate and that the information is correct to the best of my knowledge.

Graduate Assistant Date Supervisor Date Department Head Date

8/05